




SOUTH PADBURY  
PRIMARY SCHOOL  
Pursuit of Knowledge and Friendship


**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**


**Minutes of General Meeting of 10 June 2024  
Opened at 7:00pm in person (school staffroom) and via Zoom**

Item		Action
1. Welcome	<p><b>In attendance:</b> Peter Ellis, Stacey Brimson, Cass Disisto, Tony Monk, Nicki Robinson, Tracey O'Connell, Natalie Monk, Nicky Garside, Ness Fryer, Danielle Foster, Skye Renee Walsh, Kirsty James, Tamzen Horsburgh, Sam Marshall, Mel Moffett-Snow</p> <p><b>Apologies:</b> Naomi Gentley, Wilson Guevara, Carly Hancock, Emma Jones, Jill Murphy, Patrica Saito-Giglia, Casey Skupin, Mike VanVugt, Kirsty Wolfe</p>	
2. Confirmation of Minutes of Previous Meetings	<p>Executive Committee Meeting Minutes 5<sup>th</sup> March; General Meeting Minutes 18<sup>th</sup> March; General Meeting Minutes 6<sup>th</sup> May.</p>	<p>Accepted: Nathan Berry</p> <p>Seconded: Peter Ellis</p>
3. Business Arising from Previous Minutes	Nil	
4. Correspondence In/Out	<p>4.1 Correspondence In: Commonwealth banking statements, Promotional material (Colour/Fun Run)</p> <p>4.2 Correspondence Out: Nil</p>	
5. President's Report	<p>5.1 We are halfway through the year. We often focus on a lack of volunteers but special thanks to those that do volunteer. It is a consistent crew that give their all and the P&amp;C wouldn't be what it is without you!</p> <p>5.2 Special recognition:</p> <p>Bogan Bingo – Tamzen and Stacey, and all other volunteers, for an epic evening. A lot of positive feedback.</p> <p>Mothers' Day Stall – Tracey and all other volunteers. Kids were stoked, and some very happy Mums too.</p> <p>Canteen – Thanks to Casey. A thankless job sometimes continually pushing for volunteers but it is appreciated.</p> <p>Uniforms – Sales for first half of year, minus any costs in same half, are sitting at around \$10K. This doesn't acknowledge orders from last year or stock on hand, but is still a huge money spinner for the school.</p> <p>School Photos – Feedback from my own children was that the photograph experience was a lot friendlier and felt more relaxed. On a personal level, very happy with the photos.</p> <p>Donations – special thanks to Nathan for going gung ho. Currently sitting at</p>	

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Tony Monk -  16/8/2024

Michael VanVugt -  16/8/24

 16/8/24  
NATHAN BERRY

	around 100 donations requests. Playing the numbers game is generating some great rewards for our coming events.
6. Treasurer's Report	6.1 See attached pre-read 6.2 Main account balance as of 10 June = \$29,983.00 Petty Cash balance as of 10 June = \$1,588.31
7. Catering Coordinator Report	7.1 Icy Pole Sales up until 31/05/2024 - \$1801.80 7.2 Sales have only decreased slightly with the cooler weather. 7.3 Casey has needed to put out a few "Canteen Helpers Needed" posts, which people then help out with. Thanks to the parents that do sign up and do help when needed. Roster looking good for the rest of Term 2.
8. Uniform Committee Report	8.1 Orders have been placed under the prior \$4,000 approved. 8.2 Sales 1 <sup>st</sup> January to 31 <sup>st</sup> May of \$14,078.71. 8.3 Stocktake planned of what is held, and what is needed to restock – ready for next funding request for reordering.
9. WACSSO Report	9.1 WACSSO Affiliation Invoice – due soon once re-issued (30 June). 9.2 WACSSO Financial Report submitted.
10. Principal's Report	10.1 Technology updates and monitoring of students' tech usage so no malicious sites/info is sourced. 10.2 International Day of Play 11 June 2024, really promote healthy outside play not just screens and tech play, focusing on team games and fun outdoor activities. 10.3 Cross country was a great success, huge shoutout to all the students who took part and a big mention to year 6s for really rallying behind all the younger students who were taking part. 10.4 Amy Coombe mental health awareness day/parents evening set for Thursday 13th June. 10.5 School counselors did a great job while attending an speaking at School Board Meeting. 10.6 Voluntary Contribution rates are as follows: 10.6.1 Kindy \$1,080.00 = 68%, 10.6.2 Pre-Primary \$1,430 = 77%, 10.6.3 Primary 1-6 \$7,720 = 64%, 10.6.4 P & C Contributions \$5,380 = 68%
11. Book Club	11.1 Order for Issue 4 arrived and already done! 11.2 Hoping to use some rewards as prizes for the Read-a-thon.
12. Fundraising committee report	<b>12.1 Mother's Day</b> Stall - A huge result of 455 gifts (a record!) through Qkr! for around \$1,200 profit Raffle – 921 tickets (\$921) for no cash outlay from the P&C. <b>12.2 Bogan Bingo</b>

	<p>What a night! We raised ~\$4,200 (including the raffles and silent auction). It was a resounding success and we had a lot of positive feedback... and a request for more parent evenings (see below).</p>	
<p><b>Upcoming events – 2024</b></p>		
<p>12. Fundraising committee report continued</p>	<p><b>12.3 Amy Coombe 13 June</b>  20 ticket sales at time of meeting, now offering virtual offering and sending reminder text/Connect notice and Facebook.</p> <p><b>12.4 School Open Night 31 July – Food Sales</b>  Salt Restaurant – to confirm involvement/support and then how do we manage serves of Butter Chicken.  Toasted in Carine – generous offer of support but not enough to fill night’s orders and presents logistical challenge in heating and serving (takes time to toast, can’t pre-toast too early)  Sausage Sizzle? Soup and Crusty Bread?  Need someone to champion the effort or it won’t go ahead.</p> <p><b>12.5 Readathon 29 July to 22 August</b>  All year groups involved.  Prizes on offer.  Use Book Club Rewards to fund.  Dominos and Krispy Kreme to support winning class party.  Matagarup Family Mini Golf Voucher.  Inflatable World Voucher.  Ness to potentially source Dymocks vouchers through library.  Starts 29<sup>th</sup> July.  Request was made to use part of funds raised to purchase Cockitrough.</p> <p><b>12.6 Faction Carnival 30 August</b>  Tyson Barry donated \$300 to fund sausage sizzle stall.  Bake Sale component to as Y6 fundraising opportunity – vote needed.  Subway are ready to roll with lunch orders for kids.  Coffee Cart is booked – Baked and Loaded.</p> <p><b>12.7 Father’s Day Stall 4 and 5 September</b>  Ready to roll, need gift ideas provided to</p>	<p><b>12.5</b>  Cockitrough funding not endorsed or voted on. Pursue grant or City of Joondalup support, before bringing back to vote with more detail.</p> <p><b>12.6</b>  Y6 Bake Sale Fundraising – Approved</p>

	<p>Tracey to enable time to purchase. Tony, Peter, Nathan and Mike to provide feedback on catalogues sent through.</p> <p><b>12.8 School Disco 13 September</b> Most planning done, everything booked.</p> <p><b>12.9 Year 6 Fundraising</b> Parents' Quiz Night 17<sup>th</sup> August at Padbury Hall with Bamboozled, 90's theme Mitre 10 Sausage Sizzle 21<sup>st</sup> September Vote requested to use P&amp;C resources – Qkr!, bank account, Facebook – to run events. No money from P&amp;C as all self-funded from first Pizza Day onward.</p> <p><b>12.10 Canteen Clean-up</b> A lot that can be removed from the canteen to allow more workspace and keep things neater.</p> <p><b>12.11 Picture Plates</b> A great idea and a good fundraiser. Do we want to run this year? If so, full school or part thereof?</p>	<p>12.9 Use of P&amp;C Resources for Y6 fundraising – Approved</p> <p>12.10 Potentially new baskets for lunch orders, to be costed and funding requested. Date to be sent out for canteen clean-up – 4 or 5 volunteers needed.</p> <p>12.11 Voted to be on agenda as part of 2025 AGM and a first term fundraising activity</p>
<p>13. Any Other Business</p>	<p><b>13.1 Jack and Purdy Photographs</b> Concerns raised that there has been some feedback, and some given in meeting, that the photo styles weren't as good as years prior or that children were told not to smile. Some felt that poses children were asked to do felt unnatural. Counterpoint feedback was that a lot of people are very happy with the photos and the different look, and being able to preview before paying anything was welcomed.</p>	<p><b>13.1</b> Conduct a poll of parents for feedback on this years' photos.</p>
<p>14. Next Meeting is 5<sup>th</sup> August at 7pm</p>		
<p>15. Meeting Closed: 08:15pm</p>		