

Nicholas

PM



SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)

Minutes of General Meeting of 6th of May 2024
Opened at 7:00pm at school and online via Zoom.

SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Tracey O'Connell, Tamzen Horsburgh, Michael Van Vugt, Nathan Berry, Tony Monk, Nat Monk, Cass Disisto, Nicki Robinson, Ness Fryer, Stacey Brimson, Peter Ellis, Casey Skupin, Carly Whitby. Apologies: Danielle, Melissa.</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 18th March Accepted: Tony Monk Second:</p>	
<p>3. Business Arising from Previous Minutes 3.1. Still need volunteers for all P&C run events!!</p>	
<p>4. Correspondence: 4.1. Correspondence In: bank statements, WACSSO, fundraising packages advertising. 4.2. Correspondence Out: none.</p>	
<p>5. President's Report 5.1. Easter Raffle raised \$854, Mothers day Raffle raised \$921, Mothers day stall 455 gifts!! 5.2. Still really need volunteers for upcoming P&C events, P&C Day is coming up Quick 25th May, lets run a post explaining what our awesome volunteer run P&C do, and why its so important, emphasize that many hands make light work!!</p>	
<p>6. Treasurer's Report 6.1. March 1st 2024 – Main Account Opening balance \$13,656.72 Income - Canteen cash \$140, Uniform shop QKR \$2,211.50, Easter raffle \$854, P&C memberships \$4 Less expenses - CommBiz fees \$86.94, Mother's day stall items \$350 Closing balance March 31st 2024 \$16,429.28. 6.2. 1st March 2024 – Petty Cash Opening balance \$1,589.76 No Income Less expenses - Canteen supplies \$681, Uniform shop refunds \$135.57 Closing balance March 31st 2024 \$782.19 6.3. April 1st 2024 - Main Account Opening balance \$16,429.28</p>	

<p>Income - Bogan Bingo QKR sales \$1,875, Mother's day raffle \$863, Mother's day stall \$3,136, Term 2 Pizza day \$1,813, Uniform shop QKR \$1,745.50 less expenses Bogan Bingo Host \$1,815.00, Mother's day stall plants \$160, Bogan Bingo liquor license \$58.50, Petty cash card top up \$1,000, Mother's day stall items \$264.93, Mother's day stall Coffeelicious \$312, CommBiz fees \$81.40 Closing balance April 31st 2024 \$22,169.95.</p> <p>6.4. April 1st 2024 – Petty Cash Opening balance \$782.19 Income - Petty cash card top up \$1,000, petty cash card top up \$500 (Mike VV) Less expenses - Card top up repayment (Mike VV) \$500, Dominos Pizza day \$568.35, Pizza day Drinks & icy poles \$231.95 Closing balance \$981.89.</p> <p>6.5. Balances at 7pm Tuesday 7th May 2024 Main Acct \$23,348.68 Petty cash \$981.89</p>	
<p>7. Canteen report</p> <p>7.1. This year's sales up to Thursday 2nd May are \$1,243.40.</p> <p>7.2. The Helper roster is looking quite bare from mid-May. Request for helpers letter sent out to parent class reps to get some more helpers on board, as parents are more likely to follow their class page than the P&C page.</p> <p>7.3. Big thanks to the parents who have helped out so far.</p>	
<p>8. Uniform Committee</p> <p>8.1. January 1st to date there has been 224 orders totaling \$11,764.</p> <p>8.2. A couple of out-of-stock items have been ordered and should be on QKR by 10th May.</p>	
<p>9. WACSSO Report</p> <p>9.1. Nothing to report.</p>	
<p>10. Principal's Report – short summary:</p> <p>10.1. New widened Access path for bikes and pedestrian access finished, students doing very well at the keeping left principle, some signage to be spayed on the new pathway to show correct direction of travel. Parents to help reinforce the keep left rule.</p> <p>10.2. Big thanks to parents for helping to support teachers' industrial action.</p> <p>10.3. The school's website has been updated making it easier to use, with a dropdown menu choice that allows parents easy access to all the school offers and provides.</p> <p>10.4. EDUDANCE IS BACK WITH A VENGEANCE!!! And the teachers and students are very happy there are some new songs to groove to, making it a huge success again, with almost full school participation!!</p> <p>10.5. The Be-Reward tokens are proving to be a huge success with students really making an effort to follows the schools Be The Change motto!!</p> <p>10.6. National read the same book Australia wide is in process of being planned, with a possibility of all students being in the undercover area at the proposed moment to join all school Aus wide to read the same book (bower bird blue) at the same time, which is a really great inclusive idea!!</p> <p>10.7. Parents as always strongly encouraged to attend School board meetings to gain insight as to why the school operates the way it does and also an insight into the way teachers deliver the curriculum.</p>	

<p>10.8. Friday 31st May Dress up day as your favourite sport team for year 5? Fundraising which should be great fun!!</p>	
<p>11. Book Club Report</p> <p>11.1. Issue 3s order has arrived. I will need some help at the start of next week to help sort out. There were a few late orders for issue 3 and I expect they will arrive in week 5.</p> <p>11.2. The school has \$870.05 in rewards. For some reason the rewards were going in to two separate reward accounts (one of which didn't have a log in or way to access them!), but they have all been transferred over now and sorted for teachers to order items for their classrooms/the school in issue 4.</p> <p>11.3. Issue 4s catalogue will arrive shortly after the issue 3 books arrive. Teachers can still place an order with reward points for issue 3s teacher's catalogue if they wish-or they can wait to look at issue 4 and if they want to backorder anything from issue 3 that will be possible.</p>	
<p>12. Fundraising Committee Report</p> <p>12.1. Amy Coombe proposed 13th June 2024. Mike VV to supply light catering, Stacey B to run with help From Cass Disisto. Start time TBC. Peter E also able to help set up, pack down evening session. Still proposing \$5 attendance for parent evening session?</p> <p>12.2. Cyber safety proposed 27th June 2024. Parents evening suggested also however seeing as AC evening so close, plan to have CS parents evening 2025. Cost? Availability?</p> <p>12.3. Open Night 31st July. Food options to be sourced? Volunteers needed? Peter E sourcing donated food items for dinner menu. Tamzen following up with Salt restaurant on 400 serves of butter chicken.</p> <p>12.4. Readathon 31 July 24 to 22 August 24. Set to commence on SPPS open Night? Planning to commence, update next meeting.</p> <p>12.5. Faction Carnival 30 August 2024. Need Coordinator/s to Run. Subway option will be kids only. Possible coffee cart?</p> <p>12.6. Fathers-day Stall Request by Tracey for \$2500 for Gifts. (approved)</p> <p>12.7. School disco 13th September 2024, requested \$2000, total cost should be quite under this total. Tracey to hopefully sort sausages for the event.</p>	<p>12.1 Stacey B coordinating evening event on behalf of P&C</p> <p>12.2 Decision not to proceed given Amy Coombe 2 weeks prior</p> <p>12.3 Tony M and Peter E coordinating</p> <p>12.4 Mel M-S and Tony M to coordinate.</p> <p>12.5 Still need to plan food stall and source a coffee cart – no coordinator yet.</p> <p>12.6 \$2,500 approved for gift purchases.</p> <p>12.7 \$2,000 approved as working budget.</p>
<p>13. General Business</p> <p>13.1. Fundraising total goal amount, if we say what we are fundraising for, it may increase volunteer help, and get more financial support from parents?</p>	

14. Next Meeting The next Annual General Meeting will be proposed for the 10 th of June 2024 at 7pm	
Meeting Closed: 7:55pm	