



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

**SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)**

Minutes for Executive Committee meeting of 5th March 2024

Welcome and Introductions		
Attendance and apologies:	<p>Attendees: Tracey O'Connell, Nicki Robinson, Nathan Berry, Nicky Garside, Michael Van Vugt, Tony Monk</p> <p>Apologies: Lori Frazier, Carly Hancock, Tamzen Horsburgh, Kirsty Anna</p> <p>*Votes submitted ahead of meeting by Tamzen and Carly</p>	
<p>Agenda Item 1: Vote in additional Office Bearers.</p>	<p>Vice President Nomination: Nathan Berry</p> <p>Secretary Nomination: Peter Ellis</p>	<p>Approved? Yes</p>
<p>Agenda Item 2: EduDance Contribution</p>	<p>In 2023 cost per student for EduDance was \$35, P&C contributed \$17.</p> <p>For 2024 cost per student has risen to \$37.50 per student.</p> <p>On a rough calculation, increasing to \$18 takes the P&C contribution up by almost \$400 (close to or around \$7,000 in total) - Mike to confirm numbers.</p> <p>Does P&C want to hold at the same contribution or increase?</p>	<p>Decision? Increase P&C Contribution for EduDance to \$17.50 per student.</p>
<p>Agenda Item 3: Mother's Day Stall - cost of gifts</p>	<p>Potential to raise the cost of gifts? Currently \$8 and the price hasn't moved in several years. Based on the cost of goods, profit margin is around 30 to 40%.</p> <p>Do we raise the cost of gifts to \$9?</p> <p>Potentially an extra \$400 to \$450 to P&C (if all gifts sell).</p>	<p>Decision? No change to pricing for Mother's Day stall gifts – Tracey has managed to keep cost of gifts low so P&C still make money on the stall (\$2000 cost of gifts last year, approx. profit ~\$2,500) and we don't ask for more money from parents again. Possibly look at more succulents/plants as they were popular last year?</p>
<p>Agenda Item 4: Fundraising Target</p>	<p>At this stage, we have no fundraising target and no large ticket items to raise toward.</p> <p>Last year felt good for the school to have a goal and a reason to fundraise. 2025 will see the school wanting to do an undercover area refurb and install permanent shade on the oval.</p> <p>Should we set a fundraising target toward that goal?</p> <p>If so, to be determined with the school</p>	<p>Decision? Action – Tony to discuss with Cass on fundraising or P&C support the school is looking for this year and identify a target that incorporates all of this and contributes to next year's goal(s) – Shade on the oval, Undercover area refurb. Use school newsletter / Connect to inform parents/carers where their P&C donations are going and what they help deliver. Action- Mike VV to produce a list of prior</p>

	<p>and vote on actual figure at the General Meeting on 18th March?</p>	<p>P&C spend on supported events. Additional items: Mental Health workshop with Amy Coombes for kids – full day, Parents evening session- \$5 donation for coffee/tea provided. Kindy/whole school picture plates? Talk to Cass see if these can be used as fundraising opportunity? Potential Y6 graduation memento.</p>
<p>Any other business?</p> <p>RAFFLES! Easter is 3.5 weeks away. If we want to do a raffle we need prizes finalized by end of next week to allow time to post to Facebook/Connect and have QKR run for ticket purchases.</p> <p>We then have Mother’s Day, Father’s Day, Christmas Raffles, and Bogan Bingo prizes.</p> <p>Concerted effort to get donations to support all these raffles.</p> <ul style="list-style-type: none"> - Email sent to Cass to call for Class Reps to communicate that the P&C needs donations of prizes. - Nicki donated massage voucher - Mike VV donated Rosemount Bowl voucher - Tracey sent donation request to Coles Hillarys – money can be spent on chocolates for Easter hamper - Peter to approach Byron Boys at Liquor Barons Hillarys for donations - Tony to look into Woolworths charity request process - Tony to send donation requests (to anyone he can think of) 		
<p>Next meeting date? General Meeting 18 March 2024</p>		