


P. Ellis
 PAO
 8/5/24
 1146

Tony Monk

 20/5/2024
 14:00



SOUTH PADBURY
 PRIMARY SCHOOL
 Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL
 P & C ASSOCIATION (INC.)

Minutes of Annual General Meeting 19th of February 2024
 Opened at 7:00pm at school and online via Zoom.

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Tracey O'Connell, Tamzen Horsburgh, Michael Van Vugt, Barbara Froehling, Cass Disisto, Ness Fryer, Lori Frazier, Amanda Duckworth, Tony Monk, Kirsty Anna, Carly Whitby, Melissa Dalziell, Nicky Garside, Nathalie Monk, Danielle Foster, Stacey Price, Sam Marshall, Nicki Robinson, Karyn Gower. Apologies: -</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 27th November 2023 be taken as read and confirmed as a true and accurate record. Accepted: Tony Monk Second: Michael van Vugt</p>	
<p>3. Business Arising from Previous Minutes Nothing to Report.</p>	
<p>4. Correspondence: 4.1. Correspondence In: WACSSO, bank statements, fundraising catalogues, photography brochures for class photos 4.2. Correspondence Out: none.</p>	
<p>5. President's Report 5.1. 2023, what a year. Thanks to all office bearers and executive members for their help and engagement and for hitting the target of \$50k to fund the nature playground. Teamwork did really make the dreamwork. P&C subsidised the leadership camp, pizza days, murals, Mother's day stall and much more. Many new volunteers helped with those events. Parents' activities were well received. We are looking forward to handing over the job to a new committee for 2024.</p>	
<p>6. Treasurer's Report 6.1. Petty cash account started with a balance of \$1,287.98 (1st of November). Bank Statement as of 30th of November 2023 \$1,632.76. 6.2. Opening of bank account is \$45,084.57 (1st of November). Bank Statement as of 30th of November 2023 \$25,594.55. There was a big donation of \$35,000 towards the nature playground and some money for stocking up the uniform shop. The Color run generated a good amount. 6.3. Petty cash account started with a balance of \$1,632.76 (1st of December). Bank Statement as of 31st of December 2023 \$1,608.76. 6.4. Opening of bank account is \$25,594.55 (1st of December). Bank Statement as of 31st of December 2023 \$9,677.28. There was a second donation towards the</p>	

11. Book Club Report

11.1. Thanks to Ness for all effort and enthusiasm put in the Book Club.

Book club report- Issue 1 orders are on the way to the school. There is a new courier it's uncertain when it will arrive. Issue 1 was a huge order. We already have earned around \$147 in rewards points.

Nominations and Elections for P&C positions

The chair calls for nominations for all office bearer positions for 2024.

Office Bearers

- President. Tony Monk has been chosen as the new president.
- Vice-President. This position will remain open for the next 4 weeks until the 19th of March.
- Treasurer. One nomination: Michael van Vught. Michael is elected for this position.
- Secretary. This position will remain open for the next 4 weeks until the 19th of March.

An **Executive Committee** was successfully formed by the office bearers plus:

- Tracey O'Connell
- Tamzen Horsburgh
- Lori Frazier
- Nicki Robinson
- Nicky Garside
- Carly Whitby
- Kirsty Anna

As a committee has not yet been finalised, the current committee will remain in place until the 19th of March to allow time for further nominations to be received. It's not expected of the new committee that there will be the same amount of fundraising activities as last year.

In the event a committee is not formed by 19 March, the P&C will be disbanded, with the key impacts being the closure of the canteen and uniform shop.

Sub-Committees

- Uniform Shop. Danielle Foster will continue with the help of Melissa Dalziell.
- Canteen Coordinator. Great role to share. Lori Frazier will ask Tina Andrew if she wants to take this role. Michael might be able to share this role with her.
- Book Club Coordinator. Ness Fryer will continue. She will ask for help with packing orders if needed.
- Fund Raising Committee. The new committee needs to be formed first.
- Year Six Fundraising Co-ordinator. Natalie Monk will form a team for this and set the dates for Pizza Days and other events.

Natalie