



SOUTH PADBURY  
PRIMARY SCHOOL  
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)

Minutes of General Meeting of 30<sup>th</sup> of October 2023  
Opened at 7:00pm online via Zoom.

ITEMS	ACTION (NAMES)
<p><b>1. Welcome</b> <b>In attendance:</b> Tamzen Horsburgh, Michael Van Vugt, Barbara Froehling, Tony Monk, Cass Disisto, Sam Marshall, Lori Frazier, Nicki Robinson, Stacey Price, Carly Hancock, Kirsty James, Nicky Garside, Danielle Foster, Jill Hobkirk.  <b>Apologies:</b> Tamara Kendall, Amanda Duckworth, Tracey O'Connell.</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b> 2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 7<sup>th</sup> of August 2023 be taken as read and confirmed as a true and accurate record. Accepted: Tony Monk Second: Nicky Robinson</p>	
<p><b>3. Business Arising from Previous Minutes</b> Nothing to Report</p>	
<p><b>4. Correspondence:</b> 4.1. Correspondence In: bank statements, fundraising packages advertising, WACSSO fundraising ideas and newsletter. A letter about new rules for food safety for the canteen came in the mail. 4.2. Correspondence Out: none.</p>	
<p><b>5. President's Report</b> 5.1. We had quite a few events: Father's Day stall, disco, carnival and voting day. Thanks for all your help volunteering at events and all the effort involved. A lot of money was raised. It would be good to use Subway again for lunch next year during the sports carnival. 5.2. Nicki R. would like to organise Picture Plates for next year for the whole school as a fundraiser. 5.3. Tracey and Tamzen won't be taking re-election next year for their role as president and vice-president. If anyone is interested, please step forward for more information. 5.4. Michael suggests sending out an invitation to all the new parents to attend the next general meeting this year, to get a better idea of what the P&amp;C involves.</p>	
<p><b>6. Treasurer's Report</b> 6.1. Petty cash account started with a balance of \$3,156.67 (1<sup>st</sup> of August). Bank Statement as at 31st August 2023 \$3,179.57. 6.2. Petty cash account started with a balance of \$3,179.57 (1<sup>st</sup> of September). Bank Statement as at 30th September 2023 \$342.60. 6.3. Opening of bank account is \$61,499.61 (1<sup>st</sup> of August). Bank Statement as at 31st of August 2023 \$45,962.12.</p>	

Tamzen Horsburgh

Mike Van Vugt

<p>Most profit and income came from uniform shop, Father's Day and Disco. A lot of spending on uniforms which have a good stock level now. There were some invoices delayed in payments which reflects on the statements.</p> <p>6.4. Opening of bank account is \$45,962.12 (1<sup>st</sup> of September. Bank Statement as at 30th September 2023 \$45,104.53. Most profit and income came from sports carnival, school disco and pizza day.</p> <p>6.5. Colour run / lapathon and Christmas raffle will come up for more income. Early next year we can finalise the figures to see if there is \$50,000 available for the nature playground.</p> <p>P&amp;C can make a partial payment of \$35,000 towards the nature playground now. Cass will send the invoice to the P&amp;C to pay.</p>	<p>Voted and approved</p>
<p><b>7. Canteen report</b></p> <p>7.1. Sales to 25/10/23 = \$2,650 and everything running smoothly.</p> <p>7.2. Parents are still volunteering, some new parents from the early years are helping out too.</p>	
<p><b>8. Uniform Committee</b></p> <p>8.1. \$3371.50 sales through Qkr! - 7th August to 23rd October (74 orders). Orders are up and down each week.</p> <p>8.2. All stock has now arrived and is ready for 2024.</p> <p>8.3. Orientation day/ Kindy open day: planning to have a box with size options to see what would fit. All orders are through Qkr!. Information about how to order on Qkr! has been provided to new families.</p> <p>8.4. Qkr! will stay open during school holidays. 2024 pick-up day: Tuesday 30<sup>th</sup> of January between 2-3pm.</p> <p>8.5. Mei and Danielle have sorted out the uniform shop. As there are more children at school next year, it is expected all stock will be gone soon.</p>	
<p><b>9. WACSSO Report</b></p> <p>9.1. Nothing to report.</p>	
<p><b>10. Principal's Report – short summary:</b></p> <p>10.1. School Update. The school has a projected enrolment next year of 401 students. Our Kindergarten and Pre-Primary classes are full. All other classes are full or almost full.</p> <p>10.2. School Events. Interschool jumps and throws carnival and faction athletics carnival were both very successful. The school has had many positive comments from both parents and other schools about the atmosphere and organisation of the event.</p> <p>Community assembly was led by the Year 5's last week. A huge thank you to everyone who was involved in supporting World Teacher Day last Friday, morning tea was appreciated.</p> <p>10.3. New in Term 4. The new nature playground construction seems to have stalled. The younger children will get a play first with instructions and some help to try it out.</p> <p>South Padbury has Got Talent is on this week. Our final community assembly is Thursday 23rd November.</p> <p>10.4. Forward planning. The school is preparing to meet our new 2024 Kindy parents and there will be a student orientation day this term. Planning for next year has begun, including the development of a new school Business Plan.</p>	

<p><b>11. School Board Report</b>  11.1. This topic can be taken off the agenda from now on, as information doubles up with the principal's report.</p>	
<p><b>12. Book Club Report</b>  12.1. There is \$388.67 in rewards for teachers to spend on books/resources.  12.2. Issue 7 is in transit to us. Ness might need help with packing and sending out the orders, she will let this know.</p>	
<p><b>13. Entertainment Book Report</b>  Marisha has resigned from her role to run the Entertainment book. \$540 was raised in the last 2 years. Do we want to continue with it? Decide on the next meeting.</p>	
<p><b>14. Fundraising Committee Report</b>  14.1. Tony Monk – Lapathon / colour run. Tony presents the map of the parcours on the oval. Children who want to escape the coloured bit can do this. In the middle, there will be bubble fun. Obstacles with all kinds of materials will be set up. Sign-up for volunteers will start from 11 am timeslots. The event itself will run from 2-3pm. Kids can stay to run around for longer, if there is a clear handover to parents after being released by the teacher. The pharmacy will donate sunscreen for the day. Alex Junior will donate some treats too for the prize raffle. It would be good to have a photographer on the day. Tamzen will check with Mike Maxted or others. There can be set-up a link to a digital photo gallery, where you can purchase the photos. We are publishing a QR code to the wider community for donations, which can be used on the day too. Idea: If we reach x amount or a certain number of laps on the colour run, some of the teachers will get slimed. Something to work out. If the gardener's tap is not working, a water tank might be an option. There will be prizes visible in the office to motivate everyone.  14.2. Can we have approval of funds for thank you cards / certificates of appreciation for businesses who donated over the year with photos of nature playground? Children can dress up at the new playground and a Christmas tree decoration can be added to the tipi.</p>	<p style="text-align: right;">Tamzen</p> <p style="text-align: right;">Mike</p> <p style="text-align: right;">Voted and approved Tracey</p>
<p><b>15. General Business</b>  15.1 Nicky G. suggested talking about planned events for next year and the roles of the Office bearers and Executive committee to attract new committee members.  15.2 Kirsty J: What's the total of the Y6 Pizza Day profit until now? \$4,343 current profit and camp costs are \$4,900. But the next pizza day will cover the gap and what's left can be spent on end-of-year graduation.</p>	
<p><b>16. Next Meeting</b>  The next <b>General Meeting</b> will be on Monday the 27<sup>th</sup> of November at 7pm.</p>	
<p><b>Meeting Closed: 8:08pm</b></p>	

