



SOUTH PADBURY  
PRIMARY SCHOOL  
Pursuit of Knowledge and Friendship

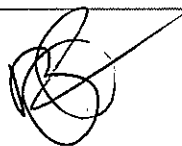
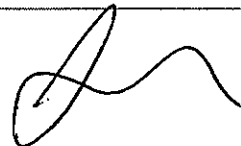
SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)

Minutes of General Meeting of 7<sup>th</sup> of August 2023  
Opened at 7:00pm online via Zoom.

ITEMS	ACTION (NAMES)
<p><b>1. Welcome</b></p> <p><b>In attendance:</b> Tracey O'Connell, Tamzen Horsburgh, Michael Van Vugt, Barbara Froehling, Nicky Garside, Nicki Robinson, Tony Monk, Kirsty James, Stacey Price, Carley Hancock, Lori Frazier, Tam Kendall, Jill Hobkirk, Ash Walsh, Ness Fryer.</p> <p><b>Apologies:</b> Danielle Foster, Cass Disisto.</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b></p> <p>2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 12<sup>th</sup> of June 2023 be taken as read and confirmed as a true and accurate record. Accepted: Nicky Garside      Second: Michael van Vugt</p>	
<p><b>3. Business Arising from Previous Minutes</b> Nothing to Report</p>	
<p><b>4. Correspondence:</b></p> <p>4.1. Correspondence In: bank statements, fundraising packages, WACSO conference information, school photography options.</p> <p>4.2. Correspondence Out: none.</p>	
<p><b>5. President's Report</b></p> <p>5.1. We had to cancel the food for the open night unfortunately, we did not have enough volunteers to organize this.</p> <p>5.2. Book fair was a great success. Thanks to Mel Moffett and the team. The results are very good.</p> <p>5.3. Quiz night received good feedback. Good quizmaster, everyone dressed up and lots of prizes were taken home. The profit of the night was more than \$3,000.</p>	
<p><b>6. Treasurer's Report</b></p> <p>6.1. Petty cash account started with a balance of \$30.52 (1<sup>st</sup> of June). Bank Statement as at 30th June 2023 \$5,030.52 after card top-up.</p> <p>6.2. Opening of bank account is \$ \$62,062.53 (1<sup>st</sup> of June). Bank Statement as at 30<sup>th</sup> of June 2023 \$66,334.57. Most profit and income came from uniform shop, pizza day and quiz night.</p> <p>6.3. Opening of bank account is \$66,334.57 (1<sup>st</sup> of July). Bank Statement as at 31st July 2023 \$61,499.61. Most profit and income came from uniform shop and quiz night.</p>	

<p><b>7. Canteen report</b></p> <p>7.1. Sales to 02/08/2023 is \$1,708.</p> <p>7.2. If there are no volunteers 48 hours prior to Monday or Friday, the canteen service for that day will be cancelled.</p>	
<p><b>8. Uniform Committee</b></p> <p>8.1. Sales from the last meeting to today is \$2,097.50 from 47 orders. Orders have slowed right down, which is to be expected.</p> <p>8.2. All stock orders have now been placed in preparation for 2024. Stock will be arriving over the next 3 months</p>	
<p><b>9. WACSSO Report</b></p> <p>9.1. Nothing to report.</p>	
<p><b>10. Principal's Report – short summary:</b></p> <p>10.1. We received 44 Kindergarten enrolments for 2024, and 11 additional Pre-Primary applications. There is a significant amount of student absences.</p> <p>10.2. Swimming lessons were a success.</p> <p>10.3. Open Night was a successful evening focused on seeing classroom work.</p> <p>10.4. Very successful Quiz Night organised by the P&amp;C.</p> <p>10.5. Indonesia Day is planned for Thursday 10<sup>th</sup> August.</p> <p>10.6. The DoE has updated its Healthy Food and Drink Policy for schools. This will be published on our school website next week.</p> <p>10.7. Our Tiny Forest and the Miyawaki Forest Outreach Program that Dr Grey Coupland undertakes with our students is one of three finalists in the Innovation in Citizen Science category of the National Australian Museum Eureka Prizes.</p> <p>10.8. An indigenous artist as part of a successful DoE funding application has created panels of the 6 Noongar seasons for the school</p> <p>10.9. Staff are currently looking at student booklists for 2024.</p>	
<p><b>11. School Board Report</b></p> <p>11.1. DoE has released a Connect &amp; Respect document – it provides guidelines on appropriate expectations and engagement with a DoE school.</p> <p>11.2. Healthy food and drink policy from DoE. The school is in the process of adopting a whole-school approach to healthy food and drink</p> <p>11.3. NAPLAN. Can't compare with previous years' data. The preliminary NAPLAN data has been received by the school with good results.</p> <p>11.4. Duncraig network data ranking. The principals of several primary and secondary schools meet and collaborate. Our network has come out really well.</p> <p>11.5. Next board meeting is 31<sup>st</sup> of August and is an open board meeting, everybody is welcome.</p>	
<p><b>12. Book Club Report</b></p> <p>12.1. There is still a bit more than \$400 available for teachers to spend on books.</p> <p>12.2. We are expecting the orders to arrive in week 6.</p>	
<p><b>13. Entertainment Book Report</b></p> <p>No news.</p>	
<p><b>14. Fundraising Committee Report</b></p> <p>14.1. Father's Day stall (30<sup>th</sup> of August). We need some funds for gifts and wrapping, \$2,500 should cover the costs.</p>	<p>Voted and approved</p>

<p>14.2. Sports carnival (1st of September). Tyson Barry (real estate) is giving some sponsorship for sports carnival of 400\$. We will need about \$1,500 to buy supplies for food and drinks.</p> <p>Any thoughts about Subway lunches? We were using Duncraig Subway last year and negotiated a deal. Juices had to be sorted last minute. Keep it simple. Explore this further.</p> <p>14.3. Interschool carnival (20<sup>th</sup> of October), sponsorship of \$300 from Tyson Barry. We are hosting 5 other schools and would need \$1,500 for preparations.</p> <p>14.4. School disco (15th of September). DJ has been found. Nicki R is leading this event. She is open to any suggestions and uses the time schedule from last year with time slots per year group.</p> <p>There will be simple food available, there are still 400 hot dogs in the freezer. She is thinking about a theme, all input is welcome. Nicky asks for \$1,000 towards decorations and food suppliers.</p> <p>Do we want glowsticks as they are not sustainable? We can do glow-in-the-dark face paint as an alternative. Another idea is a song suggestion box for older kids to send out to the DJ beforehand. School leaders might have ideas for a theme and can help collect ideas.</p> <p>Sign-up zones will be published soon to find volunteers for the night.</p> <p>14.5. Open night. School was open longer in earlier years. The general feeling was it dropped off a bit in the last few years. It was only about students in their classroom. We will evaluate the open night next meeting when Cass is attending.</p> <p>14.6. Lapaton, nothing to share yet. Toni asks for \$2,500 to buy supplies like powder and food and for preparations.</p> <p>14.7. Christmas raffle: Bang for your buck. Tamzen will try to get donations like Christmas foods, gifts, toys, price packages to start with. Maybe open up to the community.</p> <p>14.8. For the next 4 events, we will create a QR code and spread it in another way than Facebook, to get volunteers to sign-up zone. Nicky G would like to print the QR code out and hang it on the outside of the classroom windows.</p> <p>14.9. Jumps and throws (18th of October) is normally held at SPSS. Are we hosting this too this year? We might have to organise some things for this too. We have to find this out. Tracey will ask Cass.</p>	<p>Voted and approved</p> <p>Voted and approved</p> <p>Voted and approved</p> <p>Nicki R</p> <p>Tracey</p> <p>Voted and approved</p> <p>Tamzen</p> <p>Nicky G</p> <p>Tracey</p>
<p><b>15. General Business</b>  Verne Jones brought up the topic of school photography and whether to choose Kapture or Photoworks. There is a difference in quality, but packages are more or less the same. Previous feedback from parents is the high costs. Something else that came up from a parent is there is no digital preview available before purchasing, which is normal with other photographers.  Tamzen will contact another party to see what they can offer and have availability.</p>	<p>Tamzen</p>
<p><b>16. Next Meeting</b>  The next <b>General Meeting</b> will be on the 4<sup>th</sup> of September at 7pm.</p>	
<p><b>Meeting Closed: 8:00pm</b></p>	

1/11/23.

1

2  
3  
4  
5

6  
7  
8

9

10  
11  
12  
13