



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)

Minutes of General Meeting of 12th of June 2023
Opened at 7:05pm in the staff room and via Zoom.

ITEMS	ACTION (NAMES)
<p>1. Welcome</p> <p>In attendance: Tracey O'Connell, Tamzen Horsburgh, Michael Van Vugt, Barbara Froehling, Melissa Dalziell, Cass Disisto, Tony Monk, Amanda Duckworth, Danielle Foster, Carly Hancock, Nicki Robinson, Tam Kendall, Sam Marshall, Chevell Brunning, Nicky Garside</p> <p>Apologies: Lori Frazier, Mel Moffett-Snow, Ness Fryer, Kirsty James, Jennifer Dunn, Jill Murphy, Danae Manning</p>	
<p>2. Confirmation of Minutes of Previous Meeting</p> <p>2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 20th of March 2023 be taken as read and confirmed as a true and accurate record. Accepted: Michael Van Vugt Second: Nicki Robinson</p> <p>2.2. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 15th of May 2023 be taken as read and confirmed as a true and accurate record. Accepted: Michael Van Vugt Second: Nicki Robinson</p>	
<p>3. Business Arising from Previous Minutes</p> <p>Nothing to Report</p>	
<p>4. Correspondence:</p> <p>4.1. Correspondence In: bank statements, fundraising information, WACSSO information.</p> <p>4.2. Correspondence Out: none.</p>	
<p>5. President's Report</p> <p>5.1. Focus has been on fundraising. Tamzen and Mike have made a schedule in Sign-up Zone for the coming events which will be published soon and seems to work well until now. We still need volunteers to help from the executive committee.</p> <p>5.2. We are finalising the meals for Open Night and they can be pre-ordered.</p> <p>5.3. Quiz night drinks and food are being bought.</p> <p>5.4. Nicky G. is busy with Disco night preparations.</p>	

Daly.

<p>5.5. Tony has contacted Tyson Barry (real estate) with a sponsor request for sports carnival.</p> <p>5.6. Father's Day and sports carnival will ask for helpers using Sign-up zone.</p> <p>5.7. We are going to hold one P&C general meeting at school and one meeting online each term from now on.</p>	
<p>6. Treasurer's Report</p> <p>6.1. Full access to the bank account has finally been approved.</p> <p>6.2. Petty cash account started and closed with a balance of \$30.52 (May).</p> <p>6.3. Opening of bank account is \$ 68,555.04. The Bank Statement balance on 31st of May 2023 is \$62,062.53. Most profit and income came from the uniform shop, Mother's Day stall, and Inkpot art workshop.</p> <p>6.4. Pizza day funds holdings are for the year 6 camp.</p>	
<p>7. Canteen report</p> <p>7.1. Sales YTD are \$1,247.60 and everything is running smoothly.</p>	
<p>8. Uniform Committee</p> <p>8.1. Sales through Qkr! 8th May to 9th of June. 67 orders.</p> <p>8.2. Backorders are all on the shelves.</p> <p>8.3. Faction t-shirts. Minimum order of 30 per faction. Request received of ordering size 18 t-shirt orders. Danielle asks for \$1,800 to top up all faction t-shirts in size 18.</p> <p>8.4. Danielle asks for \$10,000 to place an order for all items to be in stock and be ready for next year. Payment has to be made when stock arrives and is spread out over the next 5 months. She will provide a summary of sales for the last 3 years during open nights before we decide about this request.</p> <p>8.5. Stock/Stock take has been done on Thursday.</p> <p>8.6. Pricing. Price of faction t-shirt could be brought down with the larger profit margin due to changing suppliers. How much profit do we want to make from the uniform shop? Make the profit margin more consistent across the products from 2024 onwards. There has to be an extra meeting to discuss and decide about this. Will we still have a uniform shop at SPPS for the next 5 years? Danielle will be the coordinator. WACCSO doesn't recommend this to do yourself as a P&C.</p> <p>8.7. Hair Accessories. New stock has arrived and is published</p>	<p>Voted and Approved</p> <p>Danielle</p> <p>Danielle/ executive committee</p>
<p>9. WACSSO Report</p> <p>9.1. Nothing to report.</p>	
<p>10. Principal's Report</p> <p>10.1. School Update: 2024 Kindergarten enrolments are still open, and we already have 37 applications out of 40. 60 Pre-primary applications.</p> <p>10.2. Ms. Butterly gave birth to a son in May, Cohen Reid.</p> <p>10.3. School events: Edu Dance lessons are taking place. End-of-term concerts are coming soon. Information about costumes will follow.</p>	

<p>10.4. News: Semester 1 student reports will be going home to families via Connect on Thursday 29th July. Report information will come out. The student council is focusing on our community charter statement 'Be kind'. There has been \$809 raised for Diabetes family center on pyjama day. The school received tender information back from the DoE regarding contractor pricing for our second nature playground. New quotes were higher than expected. Relocating the current fort brings extra costs. Waiting for an updated version with the final amount. There has been received \$5,520 contribution from parents for P&C.</p> <p>10.5. Planning: Monday 17th July is a SDD, so students will return Tuesday 18th July. Staff will be working on literacy planning and professional development around comprehension, daily reviews, and daily writing. PP-4 students will commence swimming lessons in Week 1 on Wednesday 19th July. Interschool cross country is Friday 28th July at Macdonald Reserve and Open Night is Wednesday 2nd August.</p>	
<p>11. School Board Report</p> <p>11.1. Nicky Garside represents the board and they meet twice a term. The school board discusses various school matters that are linked to the school business plan. From the last meeting, the following topics were discussed:</p> <p>11.2. Continued focus on community charter ('kindness' for this term). Student councilors have been visiting classrooms discussing what kindness means to them and how they hope it looks at SPPS.</p> <p>11.3. Development and ideas focus group. Everyone is welcome for input from parents from all year groups. School can work on ideas coming from this group.</p> <p>11.4. This year there is a Literacy focus on fluency. We learned about the science of reading and school strategies. A year 4 teacher demonstrated how this can be done.</p> <p>11.5. The school board holds an open meeting every year. Will be in term 3.</p>	
<p>12. Book Club Report</p> <p>12.1. The current rewards balance is \$421.02. The year 4 teachers requested some items this issue from the teacher's catalogue, 2 sets of nonfiction reading resources.</p> <p>12.2. A part of the issue 4 order should arrive next week.</p> <p>12.3. Some support to help Ness getting the orders to the classrooms would be a good idea as it is a big job.</p>	
<p>13. Entertainment Book Report No news.</p>	
<p>14. Fundraising Committee Report</p> <p>14.1. Process of pizza days. Year 6 reps are responsible for this event. Only now Mike (treasurer) is taking care of ordering juice boxes and icy poles. This task</p>	

<p>should go back to the reps. Coles and Woolworths have the best discounts on icy poles.</p> <p>14.2. Vote on our target for contribution to the nature playground. We think to contribute \$20,000 with an end goal of \$50,000. the playground is an idea. Tamzen asks for \$200 to create a thermometer with the help of Danielle to show how much money is raised.</p> <p>14.3. Containers for change is an idea for fundraising, someone has to coordinate this. Scouts WA could play a role in this with the bigger events, they can provide a lockable bin and pick up everything.</p> <p>14.4. 10x \$50 vouchers of Flip Blake for Sistas Burns Beach were donated. Mel Moffett will make a donation of succulents. There might be an option to apply for grants as a P&C. Chevell can look into this. Tree nurseries could be approached for donations. Put up a slide on assembly with information from P&C this/ next term.</p> <p>14.5. Quiz night (29 July 2023, Padbury Hall). Vote for funds: \$2,000. Volunteers to assist planning & set up / pack down required.</p> <p>14.6. Open Night (2 August, SPPS). Vote for funds: \$1,000. Volunteers needed.</p> <p>14.7. School disco (15th of September, Padbury Hall). Vote for funds deposit DJ and preparations: \$2,000.</p>	<p>Voted and approved</p> <p>Chevell</p> <p>Voted and approved Voted and approved Voted and approved</p>
<p>15. General Business No items.</p>	
<p>16. Next Meeting The next General Meeting will be in August (TBD) at 7pm.</p>	
<p>Meeting Closed: 8:20pm</p>	