

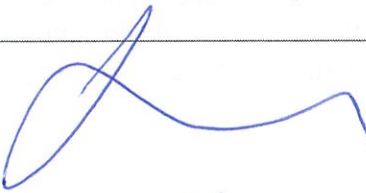


SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)

Minutes of Annual General Meeting of 15th of May 2023
Opened at 7:05pm in the staff room and via Zoom.

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Tracey O'Connell, Tamzen Horsburgh, Michael Van Vugt, Barbara Froehling, Julie Green, Melissa Dalziell, Cass Disisto, Danielle Foster, Tony Monk, Nicki Robinson, Lori Frazier, Ness Fryer, Jill Murphy, Mel Moffett-Snow, Danae Manning, Jennifer Dunn Apologies: Marisha Kemp, Tasha Donnelly, Amanda Duckworth</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 20th of March 2023 be taken as read and confirmed as a true and accurate record. Accepted: Second:</p>	Has to be voted and approved on 12 th of June
<p>3. Business Arising from Previous Minutes Nothing to Report</p>	
<p>4. Correspondence: 4.1. Correspondence In: WACSSO elections, bank statements, fundraising information. 4.2. Correspondence Out: None</p>	
<p>5. President's Report 5.1. We have cleaned out and organised the shed and canteen. We are trying to be more sustainable in the canteen. 5.2. There was good feedback on the Easter raffle. 5.3. Mother's day stall was a bit chaotic, but went really well. Feedback from teachers and parents has been very positive. Limited choice of products seemed to make it easier for the children to pick something. 5.4. Thanks to the Dadbury guys for wrapping all the presents. Thanks to Mel Moffett-Snow for organising the succulents, candles, and wrapping materials. 5.5. The enrichment project painting the toilets has finished. Looks great.</p>	
<p>6. Treasurer's Report 6.1. Petty cash account started with a balance of \$305.97 (March) and \$30.52 (April).</p>	

Tamzen Horsburgh 

Tracey O'Connell 

<p>6.2. Bank Statement balance at 31st of March 2023 is \$59,255.26. As of 28th of April 2023, balance of the main account is \$ \$68,555.04. Most profit and income came from the uniform shop, Pizza Day, P&C membership, and Easter raffle.</p> <p>6.3. There are a few issues with the bank giving Tracey access to the accounts and paying all the bills. The problem should be solved this week so payments can be made.</p>	
<p>7. Canteen report</p> <p>7.1. Sales so far this year total \$917.45 (as of 5 May).</p> <p>7.2. We now have icy poles for our year 1 diabetic student; Mike has informed her mum that these are available.</p> <p>7.3. We have introduced some cheaper alternatives due to price increases on some products (we will continue to purchase original items when on sale), which turned out to be popular.</p> <p>7.4. Cass has sent through the new Student Health in Public Schools DoE Policy (School Canteens). We are currently considering how this impacts our service and offered products.</p>	
<p>8. Uniform Committee</p> <p>8.1. Wet weather jackets/fleece jackets have arrived and all (back)orders have been filled and are ready for distribution.</p> <p>8.2. Faction t-shirts have arrived. We will stay with Spartan as the new supplier. Trying to get the hat in the correct green color in the future. We will order new hats for next year.</p> <p>8.3. Contract with Westwear only for blue t-shirts.</p> <p>8.4. Skirts/Shorts/Skorts stock is put in a different spot in case of any orders.</p> <p>8.5. Stock/Stocktake will be done before placing an order in September.</p> <p>8.6. Pricing. Yearly increase of prices from suppliers. Do we want to increase the prices at school in the uniform shop? Something to consider is also the right timing.</p> <p>8.7. We need to place a small order of hair accessories. Any thoughts on products? More faction colour products are suggested. Budget requested.</p> <p>8.8. Cass explains it is a complicated process of having the uniform shop led by the P&C with difficult contracts and decisions which have to be made.</p>	<p>Voted and Approved</p>
<p>9. WACSSO Report</p> <p>9.1. Nothing to report.</p>	
<p>10. Principal's Report</p> <p>10.1. School news. Kindergarten 2024 enrolments are open. 1 full class already, 1 more class is expected.</p> <p>10.2. School events. Edu Dance has started, thanks P&C for funding. Faction Cross Country is on Thursday. Cybersafety talk for year 5 and 6 students on the 6th of June. Do we want to invite the guest speaker for a parent night session? Cass will check or he is available.</p> <p>10.3. News in term 2. Kids can register for Reading challenge. Pyjama day is scheduled for the 8th of June; Diabetes clinic will be supported by this fundraising. Second nature playground plan is drawn with lots of balance play</p>	

<p>to practice fine and gross motor skills. Also an amphitheater and teepees. Hoping to have it up by the end of the year.</p> <p>10.4. Forward planning. There is a big mural planned with an indigenous artist who will work together with all the kids in the lead up to NAIDOC Week</p> <p>10.5. Julie from ZigZags introduced herself and would love to be involved with the P&C and is happy to help out with stalls or fundraising events.</p>	
<p>11. School Board Report</p> <p>12.1 No meeting yet.</p>	
<p>12. Book Club Report</p> <p>12.1. There is still a budget of \$800 for teachers to spend. Expecting next order to arrive in 2 weeks.</p> <p>12.2. 22 May is national simultaneous story time day.</p>	
<p>13. Entertainment Book Report</p> <p>No news. Commission payment should be due soon.</p>	
<p>14. Fundraising Committee Report</p> <p>14.1. \$1,063 was raised in raffle tickets. Several local businesses were involved in making donations. 433 gifts were sold and a couple more on the day. We tried to keep it sustainable with wrapping.</p> <p>14.2. Art workshop (paint and sip) is planned for this weekend. 36 tickets sold.</p> <p>14.3. Good response from local donations for fundraising.</p> <p>14.4. Term 3 - Quiz night on the 29th of July is booked at Padbury Hall. Volunteers from the executive committee are needed. One person to take the lead and a couple of volunteers to help set up and pack up.</p> <p>14.5. Term 3 - School disco is rebooked to Friday 15th of September at Padbury Hall. Nicki Robinson will take the lead in organizing the disco. Volunteers from the executive committee are needed to assist with planning & set up / pack down.</p> <p>14.6. Term 4 - Lapathon/ colour run planned for 10 November during school hours.</p> <p>14.7. There will be a Well-being program in term 3.</p> <p>14.8. Social media of the school has been reactivated more. Getting good engagement from the posts on Facebook.</p> <p>14.9. Open night is scheduled for the 2nd of August. Volunteers from the executive committee are needed</p> <p>14.10. Sports carnival is planned for the 3rd of September; sausage sizzle, coffee van, and cake stall. Melissa will look into last year's event.</p> <p>14.11. Interschool sports event is also in September.</p>	
<p>15. General Business</p> <p>Open night. Mel Moffett asks for \$300 to decorate the library.</p>	Voted and approved
<p>16. Next Meeting</p> <p>The next General Meeting will be on the 12th of June at 7pm.</p>	
<p>Meeting Closed: 8:05pm</p>	

