



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)

Minutes of Executive Meeting of 5th December 2022
Opened at 7:00pm in the staff room.

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Leona Liddelow, Amanda Duckworth, Sharon Lake, Cass Disisto, Mike Van Vugt, Kiara Ellis, Simone Duncombe, Ness Fryer, Tracey O’Connell, Kirsty James Apologies: Diane Keenan, Nicky Garside, Cara Scudder</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 29th August 2022 and Executive Meeting 8th September be taken as read and confirmed as a true and accurate record. Accepted: Leona Liddelow Second: Mike Van Vugt</p>	
<p>3. Business Arising from Previous Minutes 3.1 Disco feedback was positive. Consider options for food service location for next time. Sharon suggested considering ‘Bop to You Drop’ DJ for 2023 – cheaper, great service/reviews. Great to have Year 6 teachers at the disco. 3.2 Doughnut fundraiser was successful. 3.3 Soil arrived for gardens. Waiting to be set up.</p>	
<p>4. Correspondence: 4.1. Correspondence In: Fotoworks information regarding school photos – consider options for next year; blue background not preferable. Cass to follow up with Verne.</p>	
<p>5. President’s Report 5.1. Biscuits dropped off to school for staff to enjoy (Teacher Appreciation Day funds) 5.2. Thanks for the support over the year, nothing to report.</p>	
<p>6. Treasurer’s Report – attached 6.1. Current balance general account on 2nd December \$55, 331.30 6.2. Income deposits \$13,442.42; Expenses \$17,224.32 (15/10/22 – 2/12/22) 6.3. A variance has been noted in figures. This will balance out by the end of the year – reflects uniform sales.</p>	
<p>7. Principal’s Report – attached</p>	
<p>8. Canteen Report 8.1. Busy, going well. Friday is the best sales day. 8.2. Extra day to be trialed on Wednesdays next year. 8.3. New roster schedule will be set up over the summer holidays ready for term one.</p>	Voted & approved
<p>9. Uniform Committee 9.1. \$3,500 sales on Kindy open day. 9.2. Stock coming in for Class list day next year.</p>	

<p>9.3. Clutter bugs pick up for old uniforms going well. More to be bundled up.</p> <p>9.4. Investigate using Qkr for purchasing for future Kindy students on open day – a lot of receipts were hand written this year!</p> <p>9.5. Faction shirts – progressing.</p>	
<p>10. Fundraising Committee Report</p> <p>10.1. Plan a meeting for ideas at the beginning of the year in 2023. Approach current year 5 parents about supporting the fundraising for their year 6 commitments.</p> <p>10.2. Year 6 fundraising \$1,321.76 profit. Less deposits for cabana and bus leaves \$1,091.76 required to cover remaining costs. Year 6 celebration costs <u>\$1,100</u> to be paid.</p>	<p>Office Bearers</p> <p>Voted & approved</p>
<p>11. WACSSO Report</p> <p>11.1. Treasurer information sent through</p>	
<p>12. School Board Report</p> <p>12.1 Board spotlight will be shared for the end of the year.</p> <p>12.2 Board meetings for term one will be week 3 and week 8</p>	
<p>13. Book Club Report</p> <p>13.1. Rewards \$574</p> <p>13.2. Next issue/order is due at the end of the week, just in time for the holidays.</p>	
<p>14. Entertainment Book Report</p> <p>14.1 Idling along in the background. Promotion via Facebook periodically. \$182.00 deposit was received.</p>	
<p>15. General Business</p> <p>15.1. AGM –promote positions and roles in the lead up to the meeting.</p> <p>15.2. Safety House – next meeting</p> <p>15.3. Enrichment Program – waiting for quotes and further information before committing to funds. To be followed up early in Term one, 2023</p> <p>15.4. Icy poles – P&C will provide icy poles for students on the last day of term (Thursday 15th December)</p>	<p>Office Bearers</p> <p>Voted & approved</p>
<p>16. Next Meeting</p> <p>The next Annual General Meeting will be Monday 6th February 2023 (week 2)</p> <p>The following General Meeting will be Monday 20th March 2023 (week 8)</p>	
<p>Meeting Closed: 8:28pm</p>	

LEONA LIDDELOW
Michael VanVugt

03/02/2023
3/2/2023

Liddelow
