



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

South Padbury Primary School

Independent Public School

Parent Information Booklet 2023



Welcome to South Padbury Primary School

Our School

The School Board and Staff welcome you to South Padbury Primary. The school was established in 1989 and is a school that boasts a 'country feel in a city location'. As a community focused school, South Padbury offers students supportive learning programs, spaces and opportunities to grow and thrive. With a moral purpose centred around collaboration, inclusion and 'Being The Change' for our students and each other, staff at South Padbury Primary School are committed to ongoing improvement in both academic and non-academic student endeavours. Our school has a strong emphasis on extension and enrichment, both within the classroom and through additional programs. The school also creates engaging opportunities for students through music ensembles, choir, bush conservation and bird watching, student leadership, sport and special interest clubs. We are committed to making a difference for every student in every classroom every day, by addressing the school's achievement challenges through focused targets and supportive improvement planning, which will form the foundations for every student beginning their own pathway to a successful future.

Our Vision

To build a learning community where students, parents and teachers work together to develop partnerships and foster life-long learning.

Our Beliefs

We believe in:

- Developing the whole child
- An engaging and inclusive learning environment that maximises student achievement while recognising and accepting uniqueness in all students
- Collaboration and teamwork
- Evidence based teaching and learning programs and pedagogy
- Developing self-discipline, persistence, responsibility, resilience and respectfulness
- Striving for excellence
- Parents as partners
- A pursuit of friendship and knowledge

Our Moral Purpose

Be the Change

Our Brand

Our brand is forged upon the unique environment in which South Padbury Primary School is situated. The Kookaburra, which is the visual representation of our brand, reflects what we stand for and what we want to be.

In the Dreaming, the first Kookaburra would call out when the sun rose each morning to awaken the people and day creatures. He did this with a loud, ringing laugh so the people and creatures awoke with gladness in their hearts.

We want our students to wake each morning ready for the day ahead. To laugh, enjoy themselves, and the newness of each learning moment or experience! We want them to sing out and be committed to doing the best for themselves and each other, just as the Kookaburra is committed to the important job of awakening humanity each day.

Important Contact Information 2023

Administration

Principal
Associate Principal
Deputy Principal

Mrs Cass Disisto
Mr Verne Jones
Ms Tasha Donnelly

Manager Corporate Services
School Officers

Mrs Nicole Adams
Mrs Barb Jardine
Mrs Jo Calabro

Contact Details

56 Warburton Avenue
PADBURY WA 6025
Phone: 6206 2250
Email: southpadbury.ps@education.wa.edu.au
Website: www.southpadburyprimaryschool.wa.edu.au
School Facebook Page: South Padbury Primary School

School Communication

School Apps – Connect-Now.
School Payment App – download Qkr™ by MasterCard from the App Store or Google Play.
SMS Absence Text Message Number: 0438 259 071

Important Telephone Numbers

School Watch - Education Department Security	9264 4771 or 9264 4632
Hillarys Police Station	9403 1000
Warwick Police Station	9246 8333
Police Customer Service	131 444
Padbury Dental Therapy	9401 7285



Planning Information

School Terms 2023

Term 1	Wednesday 1 st February – Thursday 6 th April
Term 2	Monday 24 th April – Friday 30 th June
Term 3	Monday 17 th July – Friday 22 nd September
Term 4	Monday 9 th October - Thursday 14 th December

School Development Days 2023 – Pupil Free

Term 1:	Monday 30 th January, Tuesday 31 st January
Term 2:	Monday 24 th April
Term 3:	Monday 17 th July
Term 4:	Monday 9 th October
Term 4:	Friday 15 th December

Public Holidays during School Term 2023

Monday 6 th March	(Labour Day)
Tuesday 25 th April	(ANZAC Day)
Monday 5 th June	(WA Day)

School Hours

Year 1 – 6	Early arrival students are dismissed from the undercover area @ 8.30am
School Starts	– 8.45am
Morning Recess	10.50 - 11.10am
Lunchtime	1.10pm – 1.45pm
School Finishes	3.00pm - <u>Wednesday Early Finish at 2.30pm</u>

OFFICE HOURS 8.30am - 3.30pm

Arrival and Collection from School

Students should not be on the school site unaccompanied before 8.30am. Children are welcome at school from 8am for parents needing to be at work early, as staff supervision commences at this time in the under covered area only. These students should make their way to the under covered area with their bag. Students will be released from the under covered area on the 8.30am siren.

We ask parents onsite between 8.15am and 8.30am to supervise and control their children around classrooms and ask that they do not play on playgrounds or move equipment, as accidents can happen.

For safety, security and duty of care reasons, children and parents should vacate the school grounds as soon as they are dismissed at the end of the day, and stay away from school buildings outside school hours.

If students are late for school or parents are collecting children early, please sign your child in or out of the school via the front office. Please always communicate with the school if there are changes to drop off or pick up arrangements.

Financial Information

Voluntary Contributions

South Padbury PS ask that the school voluntary contributions be paid as early as possible each year, so the money can be used to provide the students with important equipment and materials to enrich the opportunities available to them throughout the year.

P&C Contributions **per family** \$30.00

Voluntary Contributions per child \$40.00

One Child: \$70.00 being \$40.00 Voluntary Contribution + \$30.00 P&C

Two Children: \$110.00 being \$80.00 Voluntary Contribution + \$30.00 P&C

Three Children: \$150.00 capped at \$120.00 Voluntary Contribution + \$30.00 P&C

Statements showing Voluntary Contributions, P&C Contributions and any payments made will be issued regularly.

It is preferred that payment be made in the first school term. This enables the administrative staff to work out its budgetary arrangements for the year. Parents who feel that they cannot meet this commitment in full are encouraged to contact the Principal or Manager Corporate Services so that a mutually agreeable arrangement may be negotiated. A receipt will be issued for school contributions on request. Contributions can be paid via our Qkr App, Cash at the front office (correct money is appreciated) or bank transfer using your Childs Surname and Class.

Bank Details: Bank West – BSB: 306 104 ACCOUNT: 4187254

School Payments and Money Collection

In school activities, excursions, camp and school contributions can be paid by the Qkr™ by MasterCard Secure Payment (credit card) App. This secure payment method also provides the added convenience of online permission slips. The App can be downloaded for free from Apple's App store for iPhones or from Google Play for Android phones and tablets. Alternatively, you can pay with correct cash in the front office. Please be aware we do not always have change and do not have Eftpos facilities. Register for <http://southpadburyprimaryschool.wa.edu.au/qkr-online-payments/>

If money is to be sent to school for any purpose, please place the correct money in an envelope and mark the child's name, reason for payment and classroom on the envelope. All money should then be dropped into the silver letter box in the front office.

P&C Money Collection

For fundraising activities and events, payment options available are: Qkr app under the P&C section or cash can be placed in an envelope marked with the child's name, reason for payment and classroom on the envelope. All envelopes with money should then be dropped into the Red letter box in the front office.

General Information A to Z

Absences/Late for School/Picking up Early

Children must arrive on time for the day before 8.45am to prevent interruption to the learning program and reduce anxiety. Children are to be collected promptly at the conclusion of each day. Children may only be collected by an authorised person listed on their file. Written permission must be provided for anyone not listed. If you are late for school or need to collect your child early, your child must be signed in or out of the school via the front office. Please always communicate with the school if there are changes to drop off or pick up arrangements.

The school uses the Department of Education School based SMS Program. The program allows parents to SMS the school with a reason regarding student absence prior to, or on each day. At 10.00am an automated message will be sent to you if the school has not received any prior notification. If you know in advance that your child will be absent please let the office/class teacher know. Late arrivals from appointments will be entered once the student is at school.

The mobile number for SMS only is 0438 259 071.

After School Care

Zig Zags Outside School Hours Care operates on the school site offering before, after and vacation care. Please contact them for further information on 0421 369 516, or email

admin@zigzagsoshc.com.au

Assemblies

Student Council Community Assemblies are conducted at 8.45am on selected Thursdays mornings during each term. These are held in the undercover area. Parents will be notified in advance via Connect and in the Term Planner when these occur, and everyone is welcome to attend.

Before/After School Expectations

We expect parents' onsite between 8.00am and 8.30am to supervise and control their children, and ask that they do not play on or move equipment, as accidents can happen. For safety, security and duty of care reasons, children and parents should vacate the school grounds as soon as they are dismissed at the end of the day, and stay away from school buildings outside school hours.

Bicycles/Scooters

We encourage students and families to cycle to school, park and lock their bikes/scooters in the bike racks at the end of the admin building. We ask students to walk bicycles and scooters through the school grounds, and remind families that it is compulsory for children to wear a helmet when riding a bicycle.

BYOD iPad Program

South Padbury Primary School implements a 1:1 BYOD iPad program from Year 3-6 and provides classes from K-2 with iPad access, to assist in individualising learning. This increases independence and self-initiated learning in students and extends their learning beyond the classroom, providing every opportunity to meet their academic potential. The school has an iPad Usage Policy which is available from the front office on request.

Camp

The Year 6 Camp is held early in Term 4, usually at a location near Busselton and provides our Year 6 students with an opportunity to enjoy the culmination of their learning journey at South Padbury PS. It involves a variety of outdoor and educational activities and is an earned privilege for the Year 6 students. Meetings regarding camp are held throughout the year in addition to notices being distributed. Parents are welcome and encouraged to make payments for camp throughout the year.

Canteen

Our school has an online ordering system on Mondays and Fridays for canteen orders from Duncraig Senior High School called Flexi Schools. This system allows you to place orders and pay online, up to 8:30am on the day. Go to www.flexischools.com.au to register. You will be sent an email with further instructions on how to complete the registration. Once registered, you can start placing orders immediately. This service has been kindly organised by members of the P&C Association.

Communication and Contact with the School

Connect

Connect is the school's main vehicle for providing parents with information. It is very important that parents download the app and request to join the South Padbury Primary School community. Parents will be invited to join their child's class Connect page at the beginning of each year by the classroom teacher.

School Website

South Padbury PS Website – The school website is continually being updated to reflect a more modern and easier interface for parents. The website is the school's face to the community and provides organisational and operation information about the school, including policies, what's happening, quick links to helpful information and parent support.

www.southpadburyprimaryschool.wa.edu.au

School Facebook Page

The school Facebook page is a private page that parents must request to join. It provides up to date information on what's happening at school, as well as celebrates student and school successes.

School Board

All communications to the School Board are via the school office by email or delivered in writing, addressed to the Principal or School Board Chair. School Board meetings are held twice per term and minutes of these meetings are posted on the school website. The School Board publishes a 'Board Spotlight' information Connect notice every term with details of what the Board has been doing.

School Term Planner

The school planner, outlining significant school events in a calendar format is located on the home page of the school website, the school Facebook Page and the Connect library. It is also sent via Connect to parents each term. It is updated regularly to reflect activities, incursions, excursions and special days planned each term.

School Newsletter

The school will publish a newsletter regularly throughout the term with current events and information from the school, as well as highlights of student and community achievements.

The newsletter is delivered to parents via Connect (added to the Connect library) and uploaded to the school website.

Communicating with Staff

Informal, on-going contact with class teachers is a feature of South Padbury Primary School. Where there is a need to discuss a student's progress, staff will contact parents by note, via Connect, email or phone, and a suitable interview time will be organised. Parent information evenings are held at the beginning of every year. Parents are always welcome to discuss matters regarding their children with the teacher, who is always the first point of contact. To save disruptions to before school and normal class routines, parents are asked to arrange meetings in advance, either by email, Connect or by phoning the school on 6206 2250. Staff email addresses are available on the school's website.

In the event that critically urgent information needs to be broadcasted, in addition to a Connect notice, the school will text message parents via our SMS 'Message You' service.

Emails in regard to a general enquiry or to raise issues or concerns, should be addressed to southpadbury.ps@education.wa.edu.au

Community Charter

This document has been created in consultation with the School Board and parent community. It reflects our school's positive culture and shared values. The charter can be found on our school website.

Complaints Management

In line with Department of Education requirements, the school has a Complaints Management Policy which can be requested from the front office and is also available on the school website. The policy ensures that complaints lodged at South Padbury PS are resolved in a prompt and efficient manner that promotes the highest standard of professionalism in dealing with our community.

Cross Walk Attendants

Crossing attendants are provided for Warburton Avenue and Gibson Avenue before and after school. Parents are asked to reinforce with children the need to use this service for safety reasons, and to remind students about using their manners when speaking with the attendants. Cross Walk Attendants are employed and managed by the WA Police, not the school.

Dress Code and Uniform Shop

The school has a Dress Code Policy which is available from the front office on request. The school's uniform colours are ice blue (jumpers, t-shirts etc.) and Black (skirts, skorts, pants etc.). The aim is to have all children take pride in their school and personal appearance. We ask for your cooperation in seeing that your children come to school clean, neat and tidy, wearing school uniform.



All articles of clothing should be clearly marked with the child's name, as it is difficult to trace lost property if unmarked. Children are required to wear broad brimmed hats when playing outside in the sun at morning recess, lunchtime and during Physical Education and sport sessions. These hats, which are available from the uniform shop are now reversible with faction colours and have been approved by the Cancer Foundation.

School uniforms may be purchased from the Uniform Shop which is run by parent volunteers. Orders can be placed via the Qkr app. Open days and times will be advertised via Connect and on the Term Planner throughout the terms. Orders placed online are delivered to classrooms on Wednesday's.

The uniform shop email address is: southpadburyuniforms@gmail.com

Enrolments and Transfers

A copy of the school's Enrolment Policy is available from the front office on request. Parents are required to complete an Application for Enrolment form for each child. Birth Certificates or Extract of Birth Certificates, Visa information if applicable, Immunisation AIR Report and verification of address will need to be sighted by the office staff when completing the Application for Enrolment. AIR Reports are available from <https://www.humanservices.gov.au/online-services>

Upon the Principal approving the application for enrolment, parents will be required to complete and sign a Student Enrolment Form and Enrolment Policy Information agreeing to abide by the school's policies and procedures, to finalise their child/children's admission to the school. An up to date address, telephone number and emergency contact is essential information. Should any of the above information need changing at a later date, please notify the school immediately. This is essential as we often need to contact parents regarding a sick child. It is important that the school be aware of any learning, medical or physical issue your child may have.

In the case of separated or divorced parents, custody arrangements or access rights to the child within school hours should be clearly stated on the enrolment applications. Copies of any court orders must also be supplied.

When children are about to leave our school or transfer to another school, parents are requested to endeavour to give us one week's notice in writing. This will provide adequate time to enable the staff to collate all your child's books, work and records prior to the child's departure.

'Find 15' Reading Initiative

South Padbury PS values the importance of reading and understands that reading fluency supports comprehension. Parents are asked to read to or with their children for at least 15 minutes every day. The school website provides information to parents on how to support your child with reading.

Fogarty EDvance School Improvement Program

South Padbury PS is part of Cohort 8 of the Fogarty EDvance School Improvement Program. This is a three year integrated leadership, management and support program to help our school put research based programs and practices in place to improve student achievement.

Good Standing

As per the Department of Education Guidelines, the school has a Good Standing Policy to address violence in schools. All students commence the year with Good Standing, and this is maintained by

exhibiting behaviours that align with the school rules, ensure a safe learning environment for all, encouraging self-regulation of behaviour. Teachers ensure students are provided with opportunities to maintain Good Standing by following the school's behaviour management processes and policies. Good Standing means that each student has access to events that are additional to the core educational program such as the Year 6 camp, incursions, excursions, sports carnivals, school rewards or organised events, school social activities and leadership positions. The school Good Standing Policy is available on the school website.

Health

South Padbury PS has introduced an Allergy Aware Policy. This policy recognises the need to adopt a range of procedures and risk minimisation strategies to reduce the risk of a child having an anaphylactic reaction, including strategies to minimise the presence of the allergen in their immediate environment (Anaphylaxis Management Guidelines for Western Australian Schools, Government of Western Australia, 2009). This replaces the previous approach of 'banning' items that potentially contained the allergen, acknowledging that this is not sustainable or practical in an open environment such as a public primary school. This policy is available from the front office on request.

On enrolment of your child, you will have the opportunity to complete a Student Health Care Summary form. This form covers a variety of medical issues including asthma and various allergies that children may experience. If your child has any health issues or if medication is required to be kept or administered by staff, it must be noted on this form. On an annual basis you will be required to update this form. It is imperative that we are kept informed of all medical conditions (ongoing or newly diagnosed) of all our students for their own safety.

Children should remain at home if they are sick and not return until they are fully recovered so the spread of infection to other children and staff is avoided. As determined by the Department of Health, if your child contracts any of the following communicable diseases, they must be excluded from school:

Chicken Pox - return to school when scabs are healed and child is well.

Conjunctivitis - return to school when medically controlled and discharge from eyes has ceased.

Gastro - vomiting and diarrhoea – students MUST not return to school until a minimum of 24 hours after ALL symptoms have stopped

Head Lice - return to school after effective treatment has been instituted and nits are removed from the hair. Family contacts will probably be infected and should be treated accordingly. Please Note: If your child has been excluded, they must report to a Deputy Principal before being re-admitted to the classroom.

Impetigo (school sores) - exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing.

Influenza return to school on recovery.

Measles - return to school when medical certificate indicates that the child has recovered, or at least 7 days from the appearance of the rash, if the child is well. In the event of a diagnosed case in the school, children who have not been immunised will be excluded from school.

Ringworm - return to school when medical certificate indicates the child is no longer likely to convey the infection.

Whooping Cough - return to school when medical certificate indicates the child has recovered.

For further information on childhood diseases, please go to the Health Department website:

<http://www.public.health.wa.gov.au>

House Factions



Factions: **BORONIA TUART BANKSIA ACACIA**

Children are placed in a faction on admission to school. Families are placed in the same faction. Other children are placed according to the balance of numbers.

Children in Years 4-6 participate in weekly sporting activities.

Immunisation

Please check that your child's immunisation is up to date. The immunisation schedule can change. A copy of your child's AIR is available through the "myGov" website:

<https://my.gov.au/LoginServices/main/login>

When a child is enrolled at a new school, parents are required by The School Education Act (1999) to present their child's immunisation records – AIR history statement. You can request this at any time via the following: Online to MyGov, Telephoning Australian Immunisation Register on 1800 653 809 or visiting a Centrelink branch. The website address is www.servicesaustralia.gov.au

Kiss N' Drive

The school has a Kiss and Drive drop off and pickup facility operating on Farrell Way. It is expected that families follow the expectations for using the Kiss and Drive:

- Parents are asked to talk to their children about being at Kiss and Drive on time, waiting on the paving and facing the cars when waiting in the afternoon. If your child does not see you because they are not watching, parents will need to leave and come back around again.
- Parents are reminded not to park or wait in Kiss and Drive. The traffic must be flowing and moving at all times.
- We encourage students to walk or ride to school where possible.

Library Resource Centre

South Padbury Primary School is continually updating and refurbishing the school library and includes a 'parent resource collection', to reflect its importance as a learning hub for students and families. It is staffed by a Library Officer from Tuesday to Thursday, who is available to assist students, staff and parents to locate resources. The library contains a range of books (fiction, non-fiction and reference), audio visual equipment, games, charts, pictures and a variety of teacher resources. It is used for research, book borrowing, literature, recreational reading, enrichment clubs and the development of library skills. Children are able to borrow under the direction of their teacher and must have a library bag (plastic or material) before they are able to borrow books. The Library is fully automated and resources collected are continually growing thanks to the P&C, Book Fairs and school budget funds allocation.

Lost Property

Unclaimed items of clothing are placed in lost property baskets in the under covered area. Parents are most welcome to check these baskets at any time. Unclaimed school uniforms are kept for recycling. Other unclaimed articles are disposed of at the end of each term.

Medications

The school is not permitted to dispense medication to children without parental permission. Therefore, the school does not carry supplies of paracetamol or similar. If it is necessary for the school to dispense medicine, an "Administration of Medication" form must be obtained from the office, completed and discussed with the office staff or admin team. The completed form must be returned to the office before medication can be administered. All medications and appropriate plans and forms are kept in the front office and dispensed by the administration team. The school will maintain a record of all medication administered at the school and arrange appropriate storage. Medication is not to be held in students' bags. The Principal may give permission for Year 4-6 students to self-administer Ventolin when required, provided there is parent consent and they have provided a Student Health Care Summary obtainable from the front office and signed by your Doctor.

Mobile Phones

The school has a Mobile Phone Usage Policy that is available on the school website. In keeping with the 2020 Department of Education Mobile Phone Policy, students from Kindergarten to Year 6 are not permitted to have mobile phones in their possession during the school day. If a student brings a mobile phone to school, they must hand it to their classroom teacher for safe keeping during school hours. It is the responsibility of the child to collect the phone at the end of the day. Smart watches must be on aeroplane mode during the school day.

No Smoking/Vaping

Smoking or Vaping is not permitted anywhere on the school site as per government regulations.

No Dogs

Dogs are not permitted anywhere on the school site or at school events as per government regulations.

Parking

The school has two car parks. The top, or Northern car park, is for parents. **The lower level, or Western car park, is for staff ONLY.** For safety reasons, parents are asked not to use the staff car park for the purpose of depositing or collecting children. Parking is also available and encouraged at the local shopping centre on Warburton Avenue. We ask that parents be careful and considerate of children when driving through the parent car park to deposit or collect children. Parents must pick children up from the pathway, rather than allowing children to walk through the car park to a waiting car.

Photographs

We request your permission to use any images of your child in some or all of the ways listed below. Parents sign a consent form for privacy, media and security permissions when they enrol. You are of course at liberty to withdraw your consent at any time by contacting the school in writing.

- School Website/Classroom Blogs/Video/Newsletters/Magazine or any medium in relation to school related activities.
- Promotional material for the Education Department or School. Articles for The West Australian/Community Newspapers.



Parents and Citizens Association (P&C)

The P&C Association plays a very important part in the school.

Its objectives are:

- To promote cooperation amongst all members of the school community
- Support community interest in educational matters
- Assist in the provision of resources, facilities and infrastructure for the school.

Funds are raised throughout the year, through a variety of activities, some of which are social by nature. The P&C endeavours to organise functions to foster school spirit and build relationships between school and family.

The P&C gives parents an opportunity to contribute to the community spirit of the school and provides a forum for the expressing of parents' ideas. Regular meetings are held in the staffroom on a Monday evening once a term commencing at 7.00pm. The school principal attends all meetings to update families on school activities and listen to parent ideas. An AGM is held in February to elect voluntary office bearers and welcome parents to the new school year. All parents are encouraged to attend. The P&C is also responsible for the management of the Canteen, Uniform Shop and various sub-committees that support the school.

P&C email address: southpadburypc@gmail.com

Reporting to Parents

As part of the school's accountability, regular reporting to parents and feedback on student progress is a requirement of the school. A variety of methods are utilised each term to keep parents informed about their child's progress including:

- Parent Information Sessions in Term 1
- Community Open Night is usually in Term 3
- Formal Reports - in the eight curriculum areas Term 2 and Term 4. **These are posted on Connect and must be downloaded and saved within six weeks as the link becomes inactive.**
- Progress check-ins in reading fluency and basic number fact knowledge in Term 1.
- Work samples are uploaded via Connect or Seesaw.

School Policies

The Department of Education and South Padbury Primary School regularly develop and update policies that govern the management and organisation of schools. Please see the front office staff if you wish to request a specific policy. Policies will be regularly updated by the school and/or School Board and placed on the school website.

School Board

The role of the School Board is outlined in the School Education Act 1999. In essence, the role of the School Board is one of setting the long term future for the school and maintaining oversight (not management) of the school's operation. It is not about operational management of the school - that is the job of the principal. The School Board provides additional expertise to help the school achieve the best outcomes for the students.



An Independent Public School Board will operate with functions consistent with the legislative role of Public School Councils and Boards.

The responsibilities of an Independent Public School Board are to:

- Work within the Department of Education's relevant legislation and regulations;
- Contribute to the School Delivery and Performance Agreement and the Business Plan. (These documents summarise what the school wants to achieve in the future and how it plans to get there: the agreement will be signed off by the chair of the Board, Principal and Director General);
- Endorse and review the annual budget (the budget summarises the income received annually from the Department of Education and other sources; it also lists planned expenditure, including salaries);
- Assist with the formulation of codes of conduct (guiding principles

designed to influence decisions and actions that the school takes);

- Review the performance of the school;
- Create interest in the school within and across the community;
- Assist with principal selection when a vacancy arises (the chair of the School Board will be a member of the selection panel);
- Approve fees, charges, contributions and items of personal use (booklists);
- Approve extra cost optional components of programs;
- Approve arrangements for sponsorship and advertising;
- Liaise with the other committees within the school e.g. the P&C; hold one open meeting each year to report to the school community; and
- Provide advice to the principal on religious education and related activities.

The School Board does not:

- Manage the day to day running of the school. (e.g. it does not employ staff, decide which classes students will be assigned to, or resolve issues relating to individual teachers, students and/or parents);
- Discuss individual issues relating to staff or parents
- Represent specific interest groups, or permit special interests to dominate the agenda of the Board;
- Intervene in the educational instruction of students;
- Purchase land, buildings or vehicles, nor enter into hire purchase agreements or obtain credit or loans, unless permission is given by the Minister;
- Performance manage the principal or any other staff member.

Staff Meetings

Staff at South Padbury PS attend staff meetings to discuss school policies, procedures and direction, develop curriculum and undertake professional learning. They occur once a fortnight during the school term, on a Wednesday afternoon after school.

Students Online

South Padbury Primary School uses the internet as a teaching and learning tool, and see it as a valuable resource but acknowledges it must be used responsibly. Parents and students will be asked to sign an agreement regarding the responsible use of the internet at school. Parents should be aware that the nature of the internet means that full protection from inappropriate content can never be guaranteed.

At South Padbury Primary School we:

- Provide a filtered internet service
- Provide supervision and direction in internet activities
- Have an Information Literacy program
- Work towards setting tasks that ask your child open questions, so they can't copy and paste all answers from the Internet
- Reinforce the importance of safe and respectful use of the internet in all curriculum areas
- Provide cyber safety and responsible online education for students
- Provide support to parents to understand school agreements, policies and online safety

The school's Internet Acceptable Use Policy is available on request from the front office.

Specialist and Additional Programs

Formal programs are organised into the following eight curriculum areas: • English • Mathematics • Humanities and Social Sciences • Technologies • Science • The Arts • Health and Physical Education • Languages

In addition to core curriculum areas, a number of programs operate which aim to provide for an inclusive learning environment, enrichment and extension for students.

Music program

Music has always played a major role in society. It exalts the human spirit and enhances the quality of life. All students at South Padbury PS participate in a classroom music program which teaches the fundamentals of music and musicianship. Students are offered opportunities to perform through learning instruments, singing chorales and choirs, participating in the school's annual talent show and massed choir events.



Choir Program

Students are offered the opportunity to sing in a variety of choirs as they progress through primary school. Choirs are not auditioned and require students to make a commitment to learning songs from memory and attending rehearsals and all performances for the whole year. Students are also offered opportunities to sing as a soloist. The Year 3/4 and the Year 5/6 choirs rehearse during school.

School Instrumental Music Programs

All Year 4 students are tested and selected on merit/ability for inclusion in the Instrumental Music Program in Year 5. The Department of Education employs instrumental teachers who are based at The School of Instrumental Music in Maylands. At South Padbury, students are offered the opportunity to learn Clarinet, and Brass. A total of 20 students are selected each year. These students are expected to make a 2-year commitment by practising regularly, attending lessons, performing and taking part in school ensembles.

Physical Education

The Physical Education Program is offered to students Years 1-6. In addition to the school's Physical Education program, various sporting groups are invited to coach students in specific skills clinics. Students participate in a range of interschool sporting competitions in addition to swimming and athletics including; Girls Dockers Cup AFL football, baseball, soccer, soft crosse, netball, X Country and Early Childhood FMS program.

Languages

Our students from Year 1-6 attend a Languages class once a week, where they are immersed in the culture and language of Indonesian. The school also has an annual Indonesian Day, where students can participate in cultural activities and cooking.

Dance

An energetic Edu-Dance program developed for primary school students from K-Year 6 is offered during the year and parents are invited to watch the children dancing at a special performance at the conclusion of the program.



Swimming

Students from Years PP – 6 attend in-term swimming once a year, up to ten (10) lessons. PP-4 have their lessons at an indoor pool, and Years 5-6 have lessons at the beach. A Faction Swimming Carnival is held in Term 1 for Years 4 – 6.

P.E.A.C. – Primary Extension and Challenge

This is a Department of Education initiated program operating through regions for academically talented students. Each course, which runs over several weeks, provides extension and challenge in areas beyond normal curriculum requirements. Parents are responsible for transport. Students are tested in Year 4 and those who meet the selection criteria are offered places in the courses for Year 5 and 6.

Early Years Extension (EYE) Project.

Schools are invited to nominate students from Years 1-3, who may benefit from extension through a formal nomination process each year to attend early years' extension. Programs generally run for 5 weeks parallel to PEAC courses.

Enrichment Program

South Padbury has appointed an Enrichment teacher to create a withdrawal program that provides opportunities for gifted and talented students to engage in learning programs that will challenge and extend their learning. This occurs once a week throughout the year.

Language Intervention Program

The school offers the Letters and Sounds intervention program, which aims to build children's speaking and listening skills while developing their phonic knowledge and skills. It is a withdrawal program in the early years, used to catch up students finding letter and sound reading difficult.

Early Childhood Fundamental Movement Skills Program

Our Kindergarten and Pre-Primary students participate in the 'Kid Do' physical literacy program, which aims to help children develop confidence and skills in important movement skills such as hopping, jumping, throwing and catching. It has been scientifically designed by the University of Western Australia to help nurture a love of physical activity.

Special Interest Clubs

During the year staff offer to run special interest clubs to promote student engagement and knowledge, while adding an element of fun to learning. These clubs are usually offered before school or at lunchtimes and can include knitting, games, reading, birdwatching, table tennis, Lego, sports, chorale, ukulele, art and STEM.

Student Leadership

Year 6 students are elected by their peers and teachers to the following leadership positions:

- Head Boy and Girl
- Student Councillors
- Faction Captains and Vice Captains

Year 6 students are also expected to be part of the school's Peace Ranger and Play Safe Leader Programs at recess and lunchtimes. These programs encourage older students to work with younger students modelling and engaging in discussions around playing fairly, conflict resolution and social interaction.

The student councillors work closely with the Principal and Deputy Principal to promote student involvement and support various charities, while building their voice within the school. They are provided with leadership training and their roles include input into sustainability initiatives, inclusivity

and understanding, outdoor play areas/nature playground development, online safety awareness, relevant school policies and student mental health and wellbeing.

Student Services

The early identification of developmental delays in children is paramount to success at school. During each stage of schooling a number of measures are employed to identify students in need of further support. Students at educational risk are offered a variety of individual or small group support programs to focus on skill development to enable them to reach their full potential.

The school's Learning Support Coordinator (LSC) provides support to students and parents; helping design suitable academic and behaviour programs. The LSC may provide further assistance to families of students at educational risk by recommending additional involvement of specialist health professionals.

South Padbury Primary School provides a challenging and broad curriculum. A rigorous academic program and a diverse co-curricular program which cater for individual aptitudes and talents.

For students who experience difficulty in some aspects of their learning, teachers structure programs that cater for individual differences. If a student requires additional assistance the school has a variety of internal and external resources that can be utilised to support students.

These include:

- Early intervention strategies, including an additional intervention phonics program
- Individual and Group Education Plans and/or Adjustment Planning
- Whole school Literacy and Numeracy programs
- An onsite qualified School Psychologist one day per week to provide advice to teachers and parents
- School support staff who have designated duties to instruct small groups of students who require specific help

Suspension

South Padbury Primary School follows the procedures laid out by the Department of Education. (See website: www.education.wa.edu.au)

Urban Tiny Forest Project

South Padbury PS is part of an outreach program partnership with the Harry Butler Institute at Murdoch University and Dr Grey Coupland, called The Miyawaki Urban Tiny Forrest Project. The school has planted a small wilderness of native plants on the grounds to promote biodiversity, help with climate issues and provide students with an opportunity to be part of a STEM research project and all that entails. Students from Years 3-6 collected scientific data from the forest and contributing to the re-wilding of our planet. The progress of our forest and our research can be tracked via the following website and by clicking on the Projects tab. [Support Sustainable Biodiverse Forests with SUGi \(sugiproject.com\)](http://Support Sustainable Biodiverse Forests with SUGi (sugiproject.com))

Valuables

Students are asked NOT to bring along valuables such as electronics, jewellery, toys or money that may be mislaid or damaged during school activities. No responsibility can be accepted for valuables of this nature.



“Be the Change”