



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)

Minutes of Executive Meeting of 17th October 2022
Opened at 7:00pm in the staff room.

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Leona Liddelow, Amanda Duckworth, Sharon Lake, Cass Disisto, Felicity Minchin, Mike Van Vugt, Liv Levinson, Kiara Ellis, Simone Duncombe</p> <p>Apologies: Kirsty James, Kirstie Leigh, Mel Moffet-Snow, Diane Keenan, Ness Fryer, Nicky Garside, Tracey O'Connell</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 29th August 2022 and Executive Meeting 8th September be taken as read and confirmed as a true and accurate record.</p> <p>Accepted: Sharon Lake Second: Mike Van Vugt</p>	
<p>3. Business Arising from Previous Minutes 3.1 \$1000.00 request from Tasha for sensory garden – ready for the soil however is short \$131.00. These extra funds are requested to cover the cost. Placement of beds is still being decided.</p>	Voted & approved up to \$150.00
<p>4. Correspondence: 4.1. Correspondence In: Invitation to Parliament House for morning tea, 10th Nov. Leona plus 3 P&C reps, including offer of donation of prize for a future fundraising event; invoice for WestWear, Indigenous Tours performance Term 3, Spartan, Perth Party Time for disco; Commonwealth Bank – fee schedule change effective 1st December. Australian Fundraising 2023 catalogue, Commonwealth Bank token/banking dongle</p>	
<p>5. President's Report 5.1. Father's Day Stall successful – approx. \$1200.00 in profit. 5.2. Teacher Appreciation Day was successful - \$415 donated. Approx. \$100.00 left to use to stock staffroom with snacks/grazing platters. 5.3. Disco coming up – no volunteers from the FB post 5.4. Enquired with WACSSO about possible change of AGM timing. Unless the financial year is changed, AGM will stay as it is – it needs to be within 4 months of the end of financial year (ours runs with the school year).</p>	
<p>6. Treasurer's Report – attached 6.1. Current balance general account on 14th October \$59, 113.20 6.2. Income from uniform sales, Faction Carnival stall and Father's Day stall. 6.3. Petty cash account \$526 after all expenses. 6.4. Fee change – absorb increase or prices to go up, to be considered for 2023. Fee rise is 1st December 2022, wait and see how much it will be.</p>	

<p>7. Principal's Report – attached</p> <p>7.1 Teacher Appreciation Day was a wonderful day for staff, acknowledged by P&C and the school Board – teachers felt valued and grateful to be recognized for the work they do.</p>	
<p>8. Canteen Report</p> <p>8.1. Currently okay, lots of icy poles left – watermelon flavour selling well. Popcorn price has dropped to 50c, changed brand, and is selling well.</p> <p>8.2. Roster is still difficult to fill, particularly juniors/PP. Will look to putting out a whole term of roster dates listing classes to be filled and when.</p> <p>8.3. Put Sign up Zone link on Connect ensuring all families are receiving the request for canteen helpers.</p> <p>8.4. If helper spots aren't filled, it gets putto everyone via the P&C Facebook page.</p>	
<p>9. Uniform Committee</p> <p>9.1. Good stock levels - ready for Kindy orientation day soon.</p> <p>9.2. Library bags are compulsory next year, stock ready for sale.</p> <p>9.3. Request \$5,695.58 to purchase stock</p> <p>9.4. Clutterbugs – old logo uniform collection. Dates agreed on 14th – 25th November. Will accept up to 2nd December if required. Uniforms need to be packed into 10kg bags; helpers may be required. Messaging to go out via Facebook and Connect.</p>	<p>Voted & approved up to \$6,000.00</p> <p>Simone to prepare email to go out</p>
<p>10. Fundraising Committee Report</p> <p>10.1. Disco – neon theme, DJ booked. A call out was put to the Event & Fundraising Committee members on our Facebook group, with a detailed rundown of what is required, asking if anyone would like to or help to organise & run the disco. No volunteers from the Committee yet. A call out for volunteers to help with preparation and to help on the day and at individual disco sessions, will be put out to the broader school community closer to the date. It was suggested to have a sausage sizzle on night of disco, selling drinks also. The food/drinks will be available at the end of each age group disco. Funds requested up to \$1500.00 for expenditure towards disco/sausage sizzle. Cut-off for ordering will be 9am Thursday 24th November.</p> <p>10.2. Pizza Day – Kindy B week 8, 30th November. Open sales Monday 21st November, close Monday 28th November 9am. Cost is going up, suggestion to raise price of meal deal offered for the pizza lunch to \$7.00.</p>	<p>Voted & approved</p> <p>Voted & approved</p>
<p>11. WACSSO Report</p> <p>11.1. No-one attended the conference this year.</p>	
<p>12. School Board Report</p> <p>12.1 Nothing to report, next meeting week 4</p>	
<p>13. Book Club Report</p> <p>13.1. Christmas issue out this week.</p>	
<p>14. Entertainment Book Report</p> <p>14.1 Idling along in the background. Promotion via Facebook periodically.</p>	
<p>15. General Business</p> <p>15.1. Krispy Kreme Donut Fundraiser – Year 6: Sales open Monday 24th October – Thursday 10th November. Order 11th November. Delivery Friday 25th November, 2.30-3pm and at disco that night. \$6.00 per dozen profit. Options will be original \$21; assorted dozen \$28; Strawberry delight \$28; Choc delight \$28.</p>	<p>Sharon</p>
<p>16. Next Meeting</p> <p>The next General Meeting will be Monday 5th December 2022 (week 9, Term 4)</p>	
<p>Meeting Closed: 8:41pm</p>	

LEONA LIDDELOW 04/08/2022 *Liddelow*

Michael Van Vegt 16/11/22