



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)

Minutes of General Meeting of 25th July 2022
Opened at 7:00pm in the staff room.

Sharon Lake
Treasurer
16/8
Liddel
PRESIDENT 17/08/22
ACTION (NAMES)

ITEMS

<p>1. Welcome In attendance: Leona Liddel, Amanda Duckworth, Sharon Lake, Cass Disisto, Kirsty James, Nicky Garside, Mike Van Vugt, Felicity Minchin, Ange Dalla Rosa, Cara Scudder, Mel Moffet-Snow, Tina Walsh Apologies: Tracey O'Connell, Diane Keenan, Kirstie Leigh, Simone Duncombe, Ness Fryer</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous Annual General Meeting of South Padbury Primary School P&C Association on 30th May 2022, and Executive Minutes 30th June be taken as read and confirmed as a true and accurate record. Accepted: Sharon Lake Second: Cass Disisto</p>	
<p>3. Business Arising from Previous Minutes - Nothing to Report</p>	
<p>4. Correspondence: 4.1. Correspondence In: Bank Statements, Cyber Safety Information from Y-Safe, invoice for Surf Online Safety Parent Presentation, Uniform & Canteen Insurance policy 2022/23 confirmed & processed, invoice for Edu-Dance Program, invoice for giant games purchased, annual information statement, remittance advice for P&C contributions up to 14/6/22, West Wear regarding faction shirts, Containers for change – ID scheme.</p>	
<p>5. President's Report 5.1. Upcoming events – sports carnival, Father's Day stall, Open Night.</p>	
<p>6. Treasurer's Report 6.1. Current balance \$62, 723.00 6.2. Parent P&C contributions to June \$6,075.00 6.3. Cyber Night presentation \$500 from ticket sales (\$700 invoice) 6.4. Election Day raised approx. \$5,000.00</p>	
<p>7. Principal's Report – attached 7.1 Mask inside classrooms/library on Open Night. Parents encouraged to be mindful of numbers in rooms when attending. All volunteers will be required to wear masks.</p>	
<p>8. Canteen Report 8.1. Recipes still to try – milo muffins, banana oatmeal muffins, cookies. Will trial size. 8.2. Investigating selling drinks – juice/ilk drinks, same as Duncraig options. 8.3. Need to be aware of losing a day from Duncraig Canteen if our school's sales drop. 8.4. Mike requested email list of class reps 8.5. Need a plan for no show canteen helpers so school staff aren't having to step in at last minute. Emergency list of helpers. Fridays are especially hard for canteen helpers. 8.6. Reminder to lock outside roller door with the padlock.</p>	<p>Mike Mike Amanda to email Mike/Leona</p>

8.7. Thanks to Mike for all the extra cleaning happening in the canteen.	
8.8. Cass to follow up school cleaners' duty in canteen.	
9. Uniform Committee 9.1. Total sales \$3381.00 since last meeting. 9.2. Faction t-shirts on-going issue, particularly gold colour fabric being see-through. This contract is already in place, but hopefully undyed fabric can be used for just the ice blue t-shirts. An extra layer of fabric was offered as the solution - not keen on this suggestion. 9.3. Spartan have been contacted. They can supply JB's Wear 100%. Will but 20 shirts gold and red with logo to be samples to try. Order sizes 4, 6, 8, 10, 14. Two of each size in both colours. Purchase \$9.67 including logo. 9.4. Funds requested up to \$400.00 to order the samples. 9.5. Funds requested up to \$7,500.00 to order stock for summer season. 9.6. School bags arrive September.	Voted and approved Voted and approved
10. Fundraising Committee Report 10.1. Open Night – funds already approved at Exec. meeting (up to \$2000.00). Dinner will be pulled pork, sausage sizzle, drinks for sale. 10.2. Book Fair is happening week 3, sales on the night of the Open Night. Preparation is progressing. Set up Monday, books arrive Friday this week, volunteer reminder out soon via social media. Petty cash required - Sharon to arrange, will be \$100.00 10.3. Father's Day going along well.	
11. WACSSO Report Nothing to report	
12. School Board Report – Cara Scudder 12.1 Support 'Find 15' initiative – library will be available for parents to access before and after school to allow parents to help children change books more regularly if they would like to. 12.2 Communication strategy – promoting school thorough different avenues for communication to families. Changes will occur gradually over time. 12.3 Community charter – currently being updated. Consultation groups will be established for parents to opt in to give feedback via surveys/discussion. 12.4 Fogarty Program – part way through the three-year program. Continuing to be successful for working towards the current business plan. 12.5 Board Spotlight – snapshot of Board initiatives to keep families up to date. Shared via Connect.	
13. Book Club Report 13.1. Issue 5 is out now, closes soon. Order online via loop. There are some spend and save deals. 13.2. Ness is promoting via Facebook, sharing her choices/suggestions of good reads.	
14. Entertainment Book Report 14.1 Idling along in the background. Promotion via Facebook periodically.	
15. General Business 15.1. Incursions – approved. Up to \$6000.00 for remainder of the year. 15.2. Athletics Carnival – lunch will be Duncraig Subway and P&C sausage sizzle. Request funds up to \$2000.00 15.3. Tucker Bush Program – investigate, get information together to present to the P&C later in the year for discussion of potential plan for 2023 implementation. 15.4. Fundraising – Disco: term 4, November 4 th . Funds requested up to \$1500.00. Halloween theme. Sharon to investigate booking DJ. 15.5. Plastic Tubs – Ange requested funds to purchase tubs to store leftover books in, so they stay protected in storage until required for sale. Up to \$100.00	Voted and Approved Voted and Approved Mel Voted and Approved Voted and Approved

16. Next Meeting The next General Meeting will be Monday 29th August 2022 (week 7, Term 3)		
Meeting Closed: 8:45pm		

