



**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**

**Minutes of General Meeting of 23<sup>rd</sup> March 2021  
Opened at 7:00pm in the staff room.**

ITEMS	ACTION (NAMES)
<p><b>1. Welcome</b>  <b>In attendance:</b> Amanda Duckworth, Leona Liddelow, Tia Tutti, Cass Disisto, Tasha Donnelly, Hollie Cates, Skye Walsh, Simone Duncombe, Mel Moffet-Snow, Jacqueline Crew, Tracey O’Connell, Yasmin Moore,</p> <p><b>Apologies:</b> Sharon Lake, Diane Keenan, Natalie Batt, Ange Dalla Rosa, Annika Cain, Jenn Dunn, Nicky Garside, Tina Walsh</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b></p> <p>2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 16<sup>th</sup> February 2021 be taken as read and confirmed as a true and accurate record.  Moved: Mel Moffet-Snow Second: Tia Tutti</p>	
<p><b>3. Business Arising from Previous Minutes</b></p> <p>3.1. Sign up Zone has been successful. Tasha Donnelly has access to keep up to date with who parent helpers are.</p> <p>3.2. Kapture photos will be in Term 2. Date TBC</p> <p>3.3. Canteen helpers need list of roles when on lunch duty. This will be pinned to P&amp;C Facebook page.</p> <p>3.4. Class Rep positions are all filled.</p> <p>3.5. School Board have agreed on Faction shirt – see uniform report.</p> <p>3.6. Labor Government was voted in, hopefully the promise of funds still happens.</p>	
<p><b>4. Correspondence:</b></p> <p>4.1. Correspondence In: Bank Statements, Invoice from Canteen Association - \$90, WACSSO Voice magazine, Permapleat Catalogue, Pro-Vis- Canteen School guide to Food Safety.</p> <p>4.2. Correspondence Out: None</p>	
<p><b>5. President’s Report</b></p> <p>5.1. Election Day - Mark McGowan visited on Election Day, there was lots of coverage for the school. Dadbury and P&amp;C worked together for the sausage sizzle/cake stall.</p> <p>5.2. Thanks to Cass from parents for the Yr. 4 footy carnival.</p> <p>5.3. There will be a Dadbury busy bee to help with the garden/sand jobs, keep an eye out for details on Facebook.</p> <p>5.4. Canteen Co-Ordinator still required. Sign up zone makes the job easier to manage canteen duty M/F. Sharon is helping with the buying of icy poles.</p>	
<p><b>6. Treasurer’s Report – attached</b></p> <p>6.1. Currently \$45, 000 in the bank.</p> <p>6.2. Election Day sales approx. \$2000.00</p> <p>6.3. Uniforms have had good sales</p>	
<p><b>7. Principal’s Report – attached</b></p>	
<p><b>8. Canteen Report</b></p> <p>8.1. Sign up Zone has been successful.</p>	

<p>8.2. Icy poles were highly successful for Harmony Day, approx. \$85 sales</p> <p>8.3. Document that outlines roles and responsibilities for canteen helpers to share with school community added to Facebook page.</p>	
<p><b>9. Uniform Committee</b></p> <p>9.1. Good Sales.</p> <p>9.2. Faction t-shirt approved by the School Board. Round neck t-shirt with 50%+ UPF sun protection.</p> <p>9.3. A big order of zip up jumpers has been done, along with other stock.</p> <p>9.4. Request change of schoolbag supplier to Spartan. Quicker turn around on ordering stock, cost price is \$32.41 and is a similar design to current bags. Will have new logo printed on it, cost approx. \$50 to set up. Minimum order is 60 but pay for and get 20 at a time. There is a 3-year warranty on the new design.</p> <p>9.5. Funds requested up to \$900.00 to get new bag process under way.</p> <p>9.6. Hold off on new dress order.</p>	<p>Voted and approved.</p> <p>Voted and approved.</p>
<p><b>10. Fundraising Committee Report</b></p> <p>10.1. Election Sausage Sizzle successful.</p> <p>10.2. Easter raffles going well. Donations can be received in the canteen Wednesday 8.30-9am.</p> <p>10.3. Hot Cross Buns (Year 6's) approx.\$100 profit so far. Will promote on Connect to encourage more orders.</p> <p>10.4. Committee met to put together a schedule of proposed events for the school year. The dates need to be approved by the school/Cass.</p> <p>10.5. Funds requested:</p> <p>Mother's Day Stall gifts, up to \$2000.00</p> <p>Silent Disco/Family Night at school \$2,500</p> <p>Ladies High Tea/'Pop-up Frock Shop', up to \$2000.00</p>	<p>Voted and approved.</p> <p>Voted and approved.</p> <p>Voted and approved.</p>
<p><b>11. WACSSO Report</b></p> <p>11.1 Training days will be virtual, handbook arrived. No conference details yet.</p>	
<p><b>12. School Board Report</b></p> <p>12.1 Agreed on Faction t-shirt design.</p>	
<p><b>13. Book Club Report</b></p> <p>13.1. Delay on Issue one orders – stock/shipment hard to get. Issue two will be delayed as well. We will probably play catch up with future issues and delivery.</p> <p>13.2. There is good support from families.</p>	
<p><b>14. Entertainment Book Report</b></p> <p>14.1 Slow sales. Will post twice per month to go in the draw to win \$10,000 for school.</p>	
<p><b>15. School Banking</b></p> <p>15.1. Term 2 will be moving from the library to the canteen, still on Wednesdays to catch both Kindy groups.</p>	
<p><b>16. General Business</b></p>	
<p><b>17. Next Meeting</b></p> <p>The next <b>General Meeting</b> will be: <b>Tuesday 27th April 2021 (week 2)</b> 7pm in the staffroom</p>	
<p><b>Meeting Closed: 8:40pm</b></p>	



## **Principal's Report**

### **P&C Meeting 23<sup>rd</sup> March 2021**

#### **School Update**

The term has suddenly come to an abrupt end, with our students only with us for 8 weeks. Staff have been busy creating new learning programs in mental maths and reading fluency, while school leaders have started their journey with the Fogarty EDvance School Improvement Program. Our school is in partnership with the Harry Butler Institute to create an Urban Tiny Forrest, to provide environmental benefits to our area, as well as educational opportunities for our students. We can now confirm that the school will be receiving approx. \$100, 000 to fund our PP nature playground from the Australian Labour Party.

#### **School Events**

This term has been extremely busy, with many school events on the calendar. Swimming lessons, Year 6 captains and councillors assembly, Year 6 Leadership Day, Harmony Day, a Swimming Carnival, and the Dockers Cup AFLW competition. We are looking forward to the Easter Hat parade and Easter raffle in the last week of term.

#### **New in Term 1**

The Annual School Report is currently being written with the help of the Board, and provides a reflection of 2020 for the school and broader community. Once the report has been submitted to the Department of Education it will be made available to families.

#### **Forward Planning**

Term 2 sees us with 11 weeks that includes two long weekends in Weeks 2 and 8. There is also a School Development Day for staff on Friday 4<sup>th</sup> June. We have our ANZAC Assembly on Thursday 22<sup>nd</sup> April and NAPLAN online in Weeks 4 and 5. Swimming lessons for Years 1-4 are happening in Weeks 8 and 9, and our cyber safety student and parent talks in Week 8. School reports will go home via Connect in Week 11.

**Cass Disisto**

**Principal**

