



**SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)**

**Minutes of the Annual General Meeting of 16th February 2021
Opened at 7:05pm in the staff room**

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Amanda Duckworth, Sharon Lake, Leona Liddelow, Tia Tutti, Cass Disisto, Hollie Cates, Skye Walsh, Mel Moffet-Snow, Kirsty James, Jacqueline Crew, Trish Crawford, Tracey O’Connell, Nicky Garside, Gwyn Bishop, Yasmin Moore, Diane Keenan, Natalie Batt, Sarah Evans</p> <p>Apologies: Tasha Donnelly, Ange Dalla Rosa, Liv Levinson</p>	
<p>2. Confirmation of Minutes of Previous Meeting</p> <p>2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 8th December 2020 be taken as read and confirmed as a true and accurate record. Moved: Tia Tutti Second: Sharon Lake</p>	
<p>3. Business Arising from Previous Minutes</p> <p>3.1. Welcome BBQ - not happening, suggest moving funds to Election Day Sausage sizzle.</p> <p>3.2. Containers for change – set up bank account and bar code, a collection bin at school, someone to take containers to drop-off. Another option is for families to have bar code to link with school account and take own containers. Year3/4 teachers are happy to support. ***Each year group will have a sustainability project this year.</p> <p>3.3. Sign Up Zone – This needs to be set up for use with canteen helpers, event volunteers. There is an annua fee, approx. \$10.</p>	<p>Voted and approved.</p> <p>Nat and Leona to begin set-up.</p> <p>Leona/Amanda to organize set up.</p>
<p>4. Correspondence:</p> <p>4.1. Correspondence In: Bank Statements, Fundraising Catalogues, School Canteen Association Advertising.</p> <p>4.2. Correspondence Out: None</p>	
<p>5. President’s Report</p> <p>5.1. Peter’s Rep called to inspect/view freezers. All good.</p> <p>5.2. Class Reps – still require TA 4, 7, 12. All other TA’s have someone to do this role.</p> <p>5.3. Uniform – Further decisions need to be approved by the board. Board Sub-committee will meet to discuss and prepare to present options to the rest of the board.</p> <p>5.4. ‘Kapture’ Photography – information received about their products and the P&C are considering a change of service providers for school photos.</p>	
<p>6. Treasurer’s Report – attached</p> <p>6.1. Currently \$45, 000 in the bank.</p> <p>6.2. Income in 2020 came from uniforms, canteen, Book Fair, Tea Towel Fundraiser, Wine Fundraiser, sports carnival, Mother’s & Father’s Day, Disco, School Banking Commission, Pizza Days, Open Night, Sushi Lunch, P&C Family Contributions.</p> <p>6.3. P&C paid approx. \$16,623.00 for incursions for students in 2020.</p>	
<p>7. Principal’s Report – attached</p>	

<p>8. Canteen Report</p> <p>8.1. Will trial using 'Sign-Up Zone' to get helpers each Monday & Friday – no volunteers, no canteen.</p> <p>8.2. Icy poles are stocked up ready for sale.</p> <p>8.3. Create a document that outlines roles and responsibilities for canteen helpers to share with school community – add to Facebook page.</p>	Canteen Co-Ordinator
<p>9. Uniform Committee</p> <p>9.1. Sales 1/12/20 – 10/2/21 \$9,771.62.</p> <p>9.2. Have a sample of a cotton/polyester blend fabric to consider for faction t-shirt. A sample t-shirt will be obtained to share with the School Board for approval. Polyester fabric was deemed to be unsuitable fabric as it is too hot/not a breathable fabric. Turn around 6 to 8 weeks, through West Wear.</p> <p>9.3. We have 180m of fleecy winter fabric left with Perm-a-pleat. Need to use up, new logo on the zip up jumpers. Considering not to order round neck jumpers.</p> <p>9.4. Looking at a change of schoolbag supplier to one locally instead over international. Quicker turn around on ordering stock. Similar design to current bags. More details to come.</p> <p>9.5. Funds requested up to \$5000.00 to purchase extra stock.</p>	<p>Hollie to arrange sample t-shirt.</p> <p>Voted and approved.</p>
<p>10. Fundraising Committee Report</p> <p>10.1. Election Sausage Sizzle on 13th March. Move funds from Welcome BBQ to this new event in March.</p> <p>10.2. Cass has given P&C a letter noting COVID-19 restriction requirements for the sausage sizzle to go ahead on Election Day.</p> <p>10.3. Year 6's fundraising is for everyone. Money will be given off camp fees. There will be \$100 per year 6 child for camp.</p>	<p>Voted and approved.</p> <p>Noted</p>
<p>11. WACSSO Report – Nothing to report</p>	
<p>12. School Board Report</p> <p>12.1 Next Meeting tomorrow, 17th February 2021.</p>	
<p>13. Book Club Report</p> <p>13.1. \$11,000+ in books purchased in 2020 by families.</p> <p>13.2. This equates to \$2000+ in rewards for the school which have gone into classrooms and the library.</p> <p>13.3. A certificate was received to acknowledge that our school was in the top 20% of schools in Australia!</p> <p>13.4. Book Club will continue to be promoted on the P&C Facebook page.</p> <p>13.5. First issue for this year is out now.</p>	
<p>14. Entertainment Book Report – Nothing to report</p>	
<p>15. School Banking</p> <p>15.1. Let parents know what children get from participating (rewards from bank) and what the school gets.</p> <p>15.2. Continue to promote within school community.</p>	School Banking Co-Ordinator
<p>16. General Business</p> <p>16.1. P&C Office Bearers - attached</p> <p>16.2. School Banking Review – see above.</p> <p>16.3. Heart Kids WA – wear red, gold coin donation, next Thursday 25th February.</p>	Skye Walsh to Co-Ordinate
<p>17. Next Meeting</p> <p>The next General Meeting will be: Tuesday 23rd March 2021 (week 8) 7pm in the staffroom</p>	
<p>Meeting Closed: 9pm</p>	



Principal's Report

P&C Meeting 16th February 2021

School Update

Given the circumstances surrounding the beginning of the year, we have had an amazing start to 2021. The willingness of the staff to connect with students during the additional week was outstanding, and the student's responses and interactions were very positive. I would like to thank parents for following the mask on guidelines last week and for showing respect for staff by managing adult numbers in classrooms. We are now functioning back in Phase 4, with the ability to manage events with more certainty, using the 1.5m physical distancing and 1 person per 2sqm rule. Currently we have 388 enrolments, with our missing 10 or so students a result of particularly low Kindy numbers. We have had further enrolment enquiries this week. I made contact with all 15 new families to South Padbury last week, to see how their children had settled in, and ask for first impressions of the school. The feedback was overwhelming positive.

School Events

Parent information sessions will be held afterschool during the coming two weeks. Our Year 5/6 students are in the middle of beach swimming, which they are very enthusiastic about. Spotting dolphins during the lessons has been a highlight! They have also voted on student councillors and faction leaders. A whole school assembly will be held on Friday 26th February to announce the leadership positions and present students with their badges. Our leaders will then have the opportunity to attend a leadership training day at Ern Halliday on Friday 5th March. Thanks to the P and C for supporting this new initiative. Swimming Carnival trials will be held on Thursday 11th March between 10-2pm for students in Years 4-6. The school swimming carnival has been scheduled for Thursday 18th March, and the venue will notify us of their COVID protocols.

New in Term 1

We have three new staff joining us this year. Aran Page in Year 6, Gemma Pearson in Year 4 and Leanne Woods, Special Needs and literacy intervention EA. Crunch and Sip has settled down nicely, and the students have adapted well to the change in lunchtime. Our 2021-2023 Business Plan has been finalised, with thanks to staff, the school Board, students and the community, who have all helped shape the direction and strategies within the plan, through feedback opportunities.

Forward Planning

This term the school has a focus on updating both the look of and the information contained on the school website, which will be ready for Term 2. The staff are focusing on classroom climate, and student personal and social capabilities, basic number facts, reading fluency and setting up recycling/sustainability projects this term. The school will submit an application for a perimeter fence this term, due to continuous damage each weekend. Targeted funding for the two Nature Playgrounds is an ongoing discussion.

Cass Disisto

Principal

