



**SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)**

**Minutes of the Executive Meeting of 13th March 2020
Opened at 2.33pm in the canteen**

In attendance: Leona Liddelow, Amanda Duckworth, Sharon Lake, Tia Tutti, Ange Dalla Rosa, Hollie Cates, Tasha Donnelly, David Knox

Apologies: Cara Scudder, Mel Moffet

ITEMS	ACTION (NAMES)
<p>1. Uniform Shop Re-location</p> <ul style="list-style-type: none"> • P&C will re-locate uniform shop to the school canteen and use the storeroom for new shop. • Outside door of canteen to be re-placed and keyed same as storeroom. • Current storeroom items to be moved into P&C shed, Mon 16th March (Wk7) • Transfer uniform stock to canteen storeroom Week 9, after door/keys arranged. • If shelving for current uniform shop needs to be re-located to outside canteen in new shed area – Dadbury to assist?? • Follow up on insurance of uniform stock. 	<p>Voted YES to accept</p> <p>David Leona/Tia Leona/Tia/Hollie Leona</p> <p>Amanda</p>
<p>2. Uniform Shop Hours</p> <ul style="list-style-type: none"> • 8:00 – 8:45am for one more week, re-vert to original hours 8:15-9:00am after re-location of uniform shop. 	<p>Voted YES to accept</p>
<p>3. Uniforms</p> <ul style="list-style-type: none"> • Change order to purchase only school round neck school t-shirts from new supplier in the following quantities: size 4- 20, size 6- 30, size 8- 30, size 10- 20, size 12- 20. Funds up to \$2,200.00 for total of 120 t-shirts. • Request for funds up to \$400.00 to purchase plastic tubs for uniform storage and hanging rack to display uniforms. Purchase from Bunnings. • Agree to have school logo screen printed on t-shirts. • Reversible faction hats will be researched further, compare to another two companies. 	<p>Voted YES to accept</p> <p>Voted YES to accept</p> <p>Voted YES to accept</p> <p>Hollie</p>
<p>4. Storage Cupboard no longer required</p>	
<p>5. Pre-Primary Items Request</p> <ul style="list-style-type: none"> • Tia to follow up purchase through Scholastic Book Club 	<p>Tia</p>
<p>6. Mother's Day Gifts</p> <ul style="list-style-type: none"> • Request for funds up to \$2000.00 to purchase extra gifts for the Mother's Day Stall in early term 2. 	<p>Voted YES to accept Leona to co-ordinate</p>
<p>Meeting Closed: 2.58pm</p>	

