



**SOUTH PADBURY
PRIMARY SCHOOL**
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL

INDEPENDENT PUBLIC SCHOOL

56 Warburton Avenue PADBURY 6025 T: (08) 9307 5833

Email: southpadbury.ps@education.wa.edu.au

Website: <http://www.southpadburyprimaryschool.wa.edu.au>

AGENDA		South Padbury Primary School Board Meeting Minutes 3 June 2020 Staffroom 3.15pm start				
Present:		David Knox: Principal and Executive Officer Mark Barnett: Staff Representative Sumaya Race: Staff Representative Jill Ridout: Staff Representative Tia Tutti: P&C Representative Amanda Duckworth: Parent Representative Amanda Burgess: Parent Representative Alexandra Krebs: Parent Representative Cara Scudder: Parent Representative				
Apologies:		Kelsie Prabawa: misunderstanding about format				
Time	#	Description	Type	Notes	Attachment	Lead
3:15	1	Welcome	Noting		Nil	David
	2	Adoption of Previous Minutes	Acceptance	Minutes accepted by all present as a fair and accurate account of the meeting.	Attachment #1	David
	3	Funding Agreement for Schools	Acceptance	David walked through the agreement explaining each component and that the school's income is \$4,174,112 with planned expenditure of \$4,010,477 which equates to a percentage spend of 96.08% of all 2020 funds.	Attachment #2	David
	4	Handover notes	Noting	David walked through these notes and explained that the focus of his professional learning program for Tash and Verne was around financial management and Student Services – Disabilities Resourcing.	Attachment #3	David
	5	Principal advertisement	Noting	The is currently being advertised on www.jobs.gov.au	Attachment #4	David
	6	Survey results Staff	Noting	David showed the staff surveys which had 100% positive return.	Attachment #5	David
	7	Survey results Community	Noting	David showed the parent/caregiver surveys which were also strong. The survey is published annually in the school's annual report and Cara suggested that it would be a good idea to publish and acknowledge the survey prior to this. David agreed that this was a good idea and published	Attachment#9	David



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				the results, with thanks on the school's app after the meeting.		
	8	Financial Reports	Noting	<ol style="list-style-type: none"> 1. Financial summary 2. Comparative Budget Report <p>David went through and explained the components of the above two attached documents. In short, we've \$937,840.43 which is a pretty good position to be in.</p>	Attachment #6 Attachment #7	
	9	Lessons from COVID-19	Noting	<p>All classes settle far better in the mornings without parents. This statement is not made to offend parents, it's my opinion based on my observations and supported by the staff that I have consulted on the issue. This situation has shown us that in many cases parents/caregivers are holding their development back in regards to independence by unpacking their kid's bags, setting up their trays etc. In the absence of parents/caregivers the kids all the way from kindy up are doing all of this very well without their parents doing it for them.</p> <p>2.The most effective form of communication with parents is Facebook – by far, followed by the app and then emails and the phone. Paper based communication is in my opinion defunct. When I start at Swanbourne, the school will start its own Facebook page with every staff member an administrator so that staff can add and delete all entries as per required. Parent comments will need to be approved by staff. I'll recommend in my handover to the new principal that South Padbury do the same as we've essentially hijacked the P&C Facebook account.</p>	Attachment #8	
	10	Pick up and drop off protocols	Noting	As of Monday 8 June 2020 the before school duties will run from 8.00 through to 8.30. Ms Donnelly will be in the ECE area, Mr Jones will be in the	Nil	



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				Year 1 play area and I will be on the oval. There are no students allowed during this time in any other part of the school. Mr Haley will have a roaming commission to ensure that this happens. Please, from 8.00am take your PP or K student to the ECE play area, Year 1 and 2 students to Mr Jones in the Year 1 play area and Years 3 to 6 to me on the oval. As the term unfolds, we may change our positions, but the routine and supervision will remain the same. Let's give the above a go and if it doesn't work, can be changed next term.		
	11	Dogs and vandalism	Decision	<p>1. Since the signs have been erected we have seen a dramatic decrease in dogs at school and we thank you for this. We really appreciate everyone's support on this – schools and dogs are just got a good mix and the safety, health and well-being takes precedence above people's wanting to exercise their dogs on our oval.</p> <p>2. Since David has been issuing Prohibition Orders using the Hillarys Police as deliver agents, vandalism around the school has reduced drastically.</p>	Attachment#10	
	12	Next Meeting		Wednesday 26 August 2020		Chair

Signed: _____ Principal Date: _____

Signed: _____ Chair Date: _____