



**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**

**Minutes of the General Meeting of 4 September 2019  
Opened at 7.00pm in the staff room**

<b>ITEMS</b>	<b>ACTION (NAMES)</b>
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<p><b>1. Welcome</b>  <b>In attendance:</b> Amanda Duckworth, Amanda Burgess, David Knox, Verne Jones, Sharon Lake, Leona Liddelow, Tia Tutti, Mike Maxted, Melanie Frost, Bek Watts, Hollie Cates, Mel Moffet-Snow, Lori Frazier  <b>Apologies:</b> Zoe Hegarty, Nic Errington, Natalie Munn, Sam Granland</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b>          2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 15<sup>th</sup> May 2019 be taken as read and confirmed as a true and accurate record.          Moved: Tia Tutti    Second: Leona Liddelow</p>	
<p><b>3. Business Arising from Previous Minutes – Nothing to report</b></p>	
<p><b>4. Correspondence:</b>          4.1. Correspondence In: Westpac Bank Statements x3, Uniform Catalogue, Canteen Professional Learning, Drink Fountains Catalogue          4.2. Correspondence Out:          None</p>	
<p><b>5. Treasurer’s Report – attached</b>          5.1. Two statements completed due to account closures (uniform &amp; Year 6), merged to general account. Total of general account \$38,748.00          5.2. P&amp;C now has own Mastercard. Recently used for the Scitech night (best thing ever!). Has \$2000 limit. Must be signed in &amp; out of the safe at front office, all receipts must be kept and presented after purchasing goods.          5.3. New Eftpos machine arrived today and is ready to go. Transaction fee for customers purchasing. Monthly fee to P&amp;C for machine is approx. \$35/month. Receive free supply of paper rolls, need to pay for delivery.          5.4. Lots of reimbursements this past month.          5.5. Year 6 costings total \$10,135.70          5.6. See attached Treasurer’s Report for further details.</p>	
<p><b>6. President’s Report</b>          6.1. WACSSO Conference – attended by Leona. An informative session attended regarding canteen – possibility of opening our school canteen again.</p>	
<p><b>7. Principal’s Report – attached</b>          7.1 David in classes until 1pm daily. NAPLAN results arrive around mid-September. Athletics training going well, school survey coming up.</p>	
<p><b>8. Catering Report - Nothing to report</b></p>	
<p><b>9. Uniform Committee</b>          9.1. \$930 sales 1<sup>st</sup>-29<sup>th</sup> August          9.2. Stock required to help fill Kindy orders next term/end of year/beginning 2020 school year. Mostly polo shirts.</p>	



<p>15.8. 'Bamboozled Quiz Masters' to host – request funds \$790</p> <p>15.9. Request for funds up to \$1000 for quiz night decorations, prizes etc.</p> <p>15.10. \$200 Float request for quiz night</p> <p>15.11. <b>Year 6's</b> - \$10.135.70 for paying of costs associated with end of year celebrations</p> <p>15.12. <b>Disco</b> – 8<sup>th</sup> November. DJ paid \$650 earlier in the year. Request \$100 for costs of icy poles etc.</p> <p>15.13. <b>Coffee for sports carnival</b> – walk to 'Alex Junior', text order through and use prepaid tokens.</p>	<p>Voted and approved</p>
<p><b>16. Next Meeting</b> The next <b>General Meeting</b> will be held: <b>23<sup>rd</sup> October 2019</b> at 7.00pm in the staff room</p>	
<p><b>Meeting Closed: 8:27pm</b></p>	



SOUTH PADBURY  
PRIMARY SCHOOL  
Pursuit of Knowledge and Friendship

# SOUTH PADBURY PRIMARY SCHOOL

INDEPENDENT PUBLIC SCHOOL

PRINCIPAL DAVID KNOX 2019



SOUTH PADBURY  
PRIMARY SCHOOL  
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## **P&C Meeting**

**Wednesday 4 September 2019**

## **Principal's Report**

### **NAPLAN**

The 2019 NAPLAN results are out and I'll have teachers send the reports home when they arrive. Individual student reports (ISR) will be delivered to schools from the middle of September 2019. As a whole our results look pretty good, and there were no real surprises in there. As I mentioned earlier, we need to be careful this year in comparing results to other schools, as many schools this year took full advantage of the technical difficulties and had all of their student's double tested – firstly online and then on paper. I made it clear at the time that South Padbury wasn't playing that particular game, as we use the NAPLAN tests as a diagnostic tool to identify areas of strength and weakness in whole class, group and individual analysis, not as a marketing tool.

As I unpack and analyse the data I will share with the school's staff, board and community via forums, attachments on the app and the school's newsletter.

### **Class visits and leadership availability**

I do spend a lot of time in classes, and this term is no exemption. I do believe it's an important part of my role; as if I am to offer support, in order to be contextually appropriate and targeted, I need to gain a deeper understanding of what's happening in classes than I could from just a few fleeting visits. This practice does of course have a negative impact on my availability to see parents, as I can't be in two places at one time. However, Mr Jones is in the office and available to meet with parents. Mr Jones manages the school's behaviour management and has a deep understanding and knowledge of the school and its happenings, and on many occasions, particularly in instances pertaining to student behaviour, will be a more effective point of contact with the school than me.

### **School Survey**

We survey our school community annually as we do value all stakeholders opinions and do act upon advice and recommendations. This year's survey will be important as we've had a few areas relatively down over the past 2 surveys and we've tweaked our operations according to the feedback. Should these areas still be down, we'll instigate wholesale changes, as we're only as good as the service we provide to our community, and our community feedback is an effective tool for us to utilise in whole of school ongoing improvement.

