



**SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)**

**Minutes of the General Meeting of 31 July 2019
Opened at 7.00pm in the staff room**

ITEMS

ACTION (NAMES)

<p>1. Welcome In attendance: Amanda Duckworth, Darcie Fricker, Amanda Burgess, Natalie Munn, David Knox, Verne Jones, Sam Kendall, Melissa Pover, Sharon Lake, Leona Liddelow, Annette O'Regan, Tia Tutti, Mike Maxted, Sam Granland, Daniel Scudder, Melanie Frost, Bek Watts, Tracey O'Connell, Hollie Cates Apologies: Lori Frazier, Zoe Hegarty, Nic Errington, Mel Moffet -Snow</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 15th May 2019 be taken as read and confirmed as a true and accurate record. Moved: Tia Tutti Second: Sharon Lake</p>	
<p>3. Business Arising from Previous Minutes 3.1. Hollie Cates is the new Uniform Co-coordinator. Darcie's last night tonight. 3.2. School Parking – New lines painted carpark, storm drain has been fixed. 3.3. Pizza Meal Deals – on Facebook page there have been some comments about looking for alternatives that are healthier and more inclusive of special dietary requirements of some children. Pizza days are locked in for 2019. Other options can be considered next year if necessary.</p>	<p>Voted and Approved</p> <p>Voted and Approved</p>
<p>4. Correspondence: 4.1. Correspondence In: Westpac Bank Statements x3, Canteen/Uniform stock Insurance, WACSSO Affiliation Certificate, WACSSO 2019 Constitution, Father's Day gift catalogues, Uniform Catalogue, Commonwealth Bank Statement (School Banking account), Morning Tea invitation to local MP, The Magic Coat Program Flyer (mental health & well-being for children) 4.2. Correspondence Out: None</p>	
<p>5. Treasurer's Report – attached 5.1. Opening balance \$28,421 – Closing balance \$25,928 5.2. \$1445 profit from Term 2 disco 5.3. Outgoing costs for payments of school incursions and deposits 5.4. See attached Treasurer's Report for further details.</p>	
<p>6. President's Report 6.1. Fostering Hope Drive – Thank you to David for allowing this to go ahead within the school community. There has been an overwhelming response from the school community. Majority of items received are quality donations. Great to involve wider community through cupcakes sold at Alex Junior Coffee Shop. 6.2. RU Ok Day – approval from David to host a morning tea on 12th September. A request will be sent out for families to donate cakes/slices to be served for the morning tea. P&C to provide tea, coffee, milk etc. An opportunity to come for a chat for those that might need it. Will require volunteers.</p>	
<p>7. Principal's Report - attached</p>	

8. Catering Report 8.1. Children still buying icy-poles 8.2. Still doing 2 days, easier to get helpers for lunch orders if they can stay longer to help sell icy-poles.	
9. Uniform Committee 9.1. Stock take just completed. \$13,817.71 9.2. \$1488 sales since last meeting 9.3. Thank you Darcie for your contribution over the years for the smooth running of the uniform shop and committee!	
10. WACSSO Report 10.1. Conference is on 17 th & 18 th August. 10.2. Put on hold for now	
11. School Board Report 11.1. Next meeting 14 th August 11.2. Will be discussing planning/staffing proposals for 2020	
12. Book Club Report 12.1. Issue 5 has just been given out to students. 12.2. Won't be a second issue this term due to the book fair 19th September on Open Night.	
13. Entertainment Book Report 13.1. No report	
14. General Business 14.1. Some chairs can be left reserved elderly guests attending assemblies in the undercover area. 14.2. Quiz Night – Change date to Friday 25 th October due to venue availability. 14.3. Year 6 Items – \$200 for bus deposit and \$200 float for 11 th August (Bunnings Sausage Sizzle) Future pizza days set 30 th October (Kindy A) and 4 th December (Kindy B) in term four. Adventure World Deposit up to \$300 14.4 P&C Shed Clear Out - \$280 for skip bin. Going ahead this weekend (3/8/19) 14.5 Father's Day – up to \$2000 for purchasing of Father's Day gifts and supplies Father's Day Raffle – tickets \$1, prize value under \$200 14.6 SciTech Night – Try Booking is still active, recommend to use this for bookings. Selling alcohol is more profitable so will offer this to promote evening. Date set for Saturday August 31 st , 5 – 8pm. Pizzas pre-ordered for dinner New ticket pricing suggested \$14 \$2000 requested to purchase drinks, food, lollybags/snacks \$1800 requested for venue hire Event is open to family and friends. 14.7 Request for \$200 float to be always kept in the safe ready to be used as required. 14.8 P&C to have Qkr! App to process payments. Fees to be confirmed. 14.9 Request for P&C to have an Eftpos machine. 14.10 Request to streamline the 3 bank accounts into only one main account. 14.11 Request to have a debit card for purchasing up to \$2000 limit. To be signed in and Out of front office. Card to be kept in the safe at school. 14.12 Faction Sports Carnival – Friday 13 th September Sausage Sizzle - \$1000 for supplies. Mike to co-ordinate. - \$200 float Subway Orders – Tia to co-ordinate. Will use Qkr! app Cake Stall – will ask for donations Coffee from Alex Junior – would prefer onsite coffee. Mike to co-ordinate	David Knox has approved request Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved Voted and Approved

15. Next Meeting

The next **General Meeting** will be held: **28th August 2019** at 7.00pm in the staff room

Meeting Closed: 8:20pm

P&C Meeting

Wednesday 31 July 2019

Principal's Report

Term 3

Welcome back to the second half of the 2019 academic year.

I took the first week of the term off on leave and am so appreciative of the fact that I've a team of staff and students who are more than capable of carrying on so successfully without me. I thank Mr Jones and the entire team on the remarkable start that's been made to the term.

Coming back, as always, I've been overwhelmed by the friendliness, enthusiasm and energy of our staff, students and parents and caregivers. My welcome back has been just so positive and makes me realise how lucky I am to be surrounded by such a special group of people that is the South Padbury PS community.

2020

Preparation is now well underway for the 2020 academic year. I often say that a school is like a body of water, if left unchanged will stagnate at some stage. In this, 2020 will see changes. I'm proposing a significant change to the school's leadership structure that I'm taking to the school board on Wednesday 14 August and will report back to the school community once a final decision has been made. The fact is that our school has changed significantly since we implemented our current structure in 2015. At the time our student numbers were around the 250 mark and we now sit at 408. That's a 39% increase in students and the corresponding staff numbers. I need to consider how to best structure the school to support all of these extra needs and also be mindful of Verne and my workloads, which are presently unsustainable.

Athletics

The focus of our intra-school athletics carnival is fun, participation and exercise. It is a carnival for all with the whole school, including parents involved in every facet of the event. The focus of the inter-school athletics carnival is in the competition – we're there to win.

On Tuesday afternoon at lunchtime I met with all of the Year 6 students and they have generously agreed to support me throughout this term in developing and training all of our interschool athletics teams that will training from Monday at lunchtime right through until the carnival in early Term 4. A full term's training will place us in great stead to win the carnival outright this year. Having said that, if we don't win we will at least have given it our absolute best shot and know that there was nothing else we could have done.

Edu-dance

This is an absolute ripper of a program and now well underway. Thanks to the P&C in their on-going financial support for this most worthwhile educational program.

Bridget McCubbin

Bridget has resigned from the department to focus fully on her business. Bridget is an outstanding teacher and person and is a big loss to our school.

David Knox

31 July 2019

