



**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**

**Minutes of the General Meeting of 21 November 2018  
Opened at 7.00pm in the staff room**

ITEMS	ACTION (NAMES)
<p><b>1. Welcome</b>  <b>In attendance:</b> Amanda Duckworth, Darcie Fricker, Tracey O’Connell, Amanda Burgess, Leona Liddelow, Kate Palmer, David Knox, Verne Jones, Sally Satriani, Nic Errington, Sam Kendall, Jasmine Tatum, Erin Laurence, Sharon Lake, Chantelle Martin, Tia Tutti  <b>Apologies:</b> Sarah Berry, Kelly Fasala</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b>            2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 17<sup>th</sup> October 2018 be taken as read and confirmed as a true and accurate record.            Moved: Sally Satriani                      Second: Tia Tutti</p>	
<p><b>3. Business Arising from Previous Minutes</b>            3.1. Disco – payment request of up to \$1000 for expenses including DJ cost of \$650</p>	Voted YES
<p><b>4. Correspondence:</b>            4.1. Correspondence In: General fundraising information, Bank statements            4.2. Correspondence Out: none</p>	
<p><b>5. Treasurer’s Report – Attached</b></p>	
<p><b>6. President’s Report</b>            6.1. It has been quiet this year. This was decided on this year as there was not a huge need for fundraising however we do need to be more visible as P&amp;C next year.            6.2. P&amp;C paid for all incursions this year and will continue to do so next year. This costs approximately \$8000-\$10000 per year so fundraising will need to be continued.            6.3. Thank you to everyone who came to all meetings and to our volunteers who commit on a regular basis including Darcie, Annette and Sam in Uniform shop, Sam and Donna in school banking, Sally in Canteen and Executives and money counters</p>	
<p><b>7. Principal’s Report – Attached but big thank you to P&amp;C for funding incursions and Edudance and making it equitable to all students and hope to maintain this action</b></p>	
<p><b>8. Catering Report</b>            8.1. Thanks to all class reps for organizing volunteers for canteen duty. Canteen is averaging \$70-\$90 per month in ice cream sales</p>	
<p><b>9. Uniform Committee</b>            9.1. Need end of year order of approximately \$5000            9.2. Will be opening on Dec 7 book list afternoon as well as Kindy talk            9.3. Price reduction of \$2 for school bags</p>	Voted YES  Voted YES
<p><b>10. WACSSO Report</b>            10.1. Nothing to report</p>	
<p><b>11. School Board Report</b></p>	

<p>11.1. Last meeting was November 7 and business included confirmed DPA has been signed and David will track and report on the schools progress for the next 3 years.</p> <p>11.2. Staffing for next year is in place as costings. Camp costings and location will be raised with Year 5 parents meeting. Reports will continue to be sent on paper.</p>	
<p><b>12. Book Club Report</b></p> <p>12.1. Going very well – last issue orders due November 21</p>	
<p><b>13. General Business</b></p> <p>13.1. Nic Errington put forth a motion that P&amp;C donate new/additional musical instruments to the Music Dept. David noted that the Music Dept still has money in their budget that they need to use so the motion was put on hold.</p> <p>13.2. Sharon Lake put for a motion that the P&amp;C donate \$100 to each class teacher to be used towards Christmas craft. David noted that some teachers still had money in their budget that they need to use or would have already purchased supplies so the motion was put on hold.</p> <p>13.3. Chantelle put forth a motion that the P&amp;C give each child a free icy pole on the last day. Requested up to \$100 for purchase additional supplies</p> <p>13.4. Year 6 Committee/Leona put forth a motion that they would like to spend up to \$915 out of the Year 6 account</p> <p>13.5. Year 6 Committee/Leona requested \$600 out of the Year 6 account for photo-booth for graduation</p> <p>13.6. Year 6 Committee/Leona requested \$300 out of the Year 6 account for decorations for graduation</p> <p>13.7. Remainder of money in Year 6 account (less \$1000 start up money from P&amp;C) is \$455 and is to be used by Year 6 committee as needed.</p> <p>13.8. We need recruit more P&amp;C members for next year. More information will be needed to be put out. Also we will train any member for new positions so people don't have to worry about stepping into a new position blind.</p>	<p>Not voted</p> <p>Not voted</p> <p>Voted Yes</p> <p>Voted Yes</p> <p>Voted Yes</p> <p>Voted Yes</p> <p>Voted Yes</p>
<p><b>14. Next Meeting</b></p> <p>The next <b>Annual General Meeting</b> will be held: <b>20 February 2019</b> at 7.00pm in the staff room (Week 3)</p>	
<p><b>Meeting Closed: 7:40pm</b></p>	

