



**SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)**

**Minutes of the Annual General Meeting of 21st February 2018
Opened at 7.05pm in the staff room**

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Leona Liddelow, Tracey O’Connell, Darcie Fricker, Tamara Kendall, Kate Palmer, Sharon Lake, David Knox, Verne Jones, Liv Levinson, Sally Satriani, Nic Errington, Ange Dalla Rosa, Sarah Berry, Erin Laurance, Chantelle Martin, Rozlyn Ezzy, Sam Granland, Amanda Burgess, Marisha Kemp, Tia Tutti Apologies: Michelle Overton, Ciara Hamilton, Kelly Fasala, Linley Udy, Amanda Duckworth, Annette O’Regan</p>	
<p>2. Business Arising from Previous Minutes None</p>	
<p>3. Correspondence: 3.1. Correspondence In: Bank Statements, Fundraising information 3.2. Correspondence Out: None</p>	
<p>4. Treasurer’s Report – Is still with Auditor 4.1. Auditors report to be completed 4.2. Auditor nominated and confirmed to remain as auditor</p>	Will present at next meeting Passed
<p>5. President’s Report 5.1. Class reps were still missing for TA11, TA3. Positions have now been filled as TA11 – Sam Granland, TA3 – Erin Laurance</p>	
<p>6. Principal’s Report - attached</p>	
<p>7. Catering Report 7.1. Class roster for term 1 completed 7.2. Class reps to provide names of each person rostered to help one week before the week of roster duty to ensure it is covered 7.3. Sally is finding information for accounting paperwork</p>	
<p>8. Uniform Committee 8.1. Good sales at end of last year and start of term 8.2. Stocktake was done on 15 February – Total value of \$16789.10 8.3. Need to order jackets now in order to allow for order/delivery time.</p>	\$2500 okayed for ordering
<p>9. WACSSO Report 9.1. Training session is available on Wed. April 4 at Edgewater PS from 6:30 – 9pm</p>	
<p>10. Safety House Report Nothing to report</p>	

<p>11. School Board Report First Board meeting is on Wednesday March 14 at 3:15. We do require 1 Parent Member so if you think you would like to take part, please let Tia know.</p>	
<p>12. Book Club Report 12.1. First catalogue has gone out for 2018 and closed on 22 February 12.2. 2 catalogues will be issued each term 12.3. Kelly Fasala is the Book Club co-ordinator 12.4. There will be a Book Fair this year on Friday June 8 and Monday June 11</p>	
<p>13. General Business 13.1. Nic Errington brought up request for P&C to purchase a mud kitchen for Lower Primary Block. Specifics requested and purchase of 1 to see how it goes. 13.2. Voting for P&C to continue to fund incursions as well as funding half or the cost of Edudance</p>	<p>costing up to \$500 okayed Okayed.</p>
<p>14. Election of Office Bearers: President: Chantelle Martin Vice President: Tia Tutti Secretary: Sarah Berry Treasurer: Sharon Lake Executive Committee: 1. Ciara Hamilton 2. Sally Satriani 3. Nicole Errington WACSSO Representative: Uniform Coordinator: Darcie Fricker Uniform Committee: Sam Granland and Annette O'Regan, Erin Laurance (learning) Canteen Coordinator: Sally Satriani Canteen Committee: Liv Levinson (learning) Safety House Coordinator: Book Club Coordinator: Kelly Fasala Mother's Day/Father's Day Stall Committee: Chantelle Martin, Ciara Hamilton, Tamara Kendall, Liv Levinson, Sally Satriani</p>	<p>Will re-visit need for Safety House in light of school's promotion of Protective Behaviours</p> <p>Request for nominations for 2017 uniform coordinator to be done in semester 2</p>
<p>15. Next Meeting The next General Meeting will be held: Wednesday 28th March 2018 at 7.00pm in the staff room</p>	
<p>Meeting Closed: 7:55pm</p>	

Principal's Report

February 21 2018

7.00 pm Staffroom

Enrolments

We have settled on 383 as at Census Day which is 112 students more than the 2013 Census. Within this 5 year time frame we lost our Year 7 cohorts and other local schools have declining enrolments.

We have closed enrolments.

Our staff are really happy and impressed with our new students, many of whom are diagnosed as GIFTED.

Staffing

All new staff have hit the ground running and are testament to the effectiveness of our Staffing Plan checklist.

Classes

All classes are straight classes.

Role of the P&C

The P&C are a wonderful support to the school. My advice 2018 is:

- Keep it simple and low key. The school is in a great financial position so let's keep fundraising to a minimum. All that we ask is for a 50% funding of Edu Dance and incursions if feasible.
- Uniform shop, catering and community support are areas of great strength and more powerful than the actual dollars raised.
- The P&C operates as separate committees and comes together at meetings to report on their outcomes. Be mindful that your suggestions may be taken as criticisms and it's better to just let each committee do their thing. If you feel that the committee is making mistakes either join it or keep your opinions to yourself.
- Facebook Page. This is a great communication tool but we need to ensure tight controls – the school will administer the membership section for this site.
- Verne and I are so lucky and fortunate to work with such a vibrant, positive, productive and engaged group of staff and students. This forum needs to be vigilant to not become the only school forum/group that is negative and or fractious.

Verne and I look forward to a relaxed, happy and productive year working with the P&C.

David Knox

PRINCIPAL

21 February 2018

Correspondence In

Date	From	Subject	Passed To