



**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**

**Minutes of the Meeting of 7 September 2016  
Opened at 7.00pm in the staff room**

ITEMS	ACTION (NAMES)
<b>1. Welcome</b> <b>In attendance:</b> Chantelle Martin, Nic Banister, Michelle Overton, Mischa Taylor, Verne Jones, David Knox, Nic Errington, Liv Levinson, Natalie Munn, Amanda Duckworth, Darcie Fricker, Bek Watts, Ciara Hamilton, Tia Tutti, Rozlyn Ezzy, <b>Apologies:</b> Shelley Erkelens, Kirstie Leigh, Jo Pethrick, Luanne Bernhardt, Donna Pinniger,	
<b>2. Confirmation of Minutes of Previous Meeting</b> 2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 3 <sup>rd</sup> August 2016 be taken as read and confirmed as a true and accurate record. Moved: Nic Errington      Second: Nic Banister	
<b>3. Business Arising from Previous Minutes</b> 3.1. None	
<b>4. Correspondence:</b> 4.1. Correspondence In: Attached 4.2. Correspondence Out: None	
<b>5. Treasurer's Report – as noted</b> 5.1. \$7000 from school fete has been donated to school and teachers 5.2. Forward planning for spending money for school was brought up. What do we want to buy this year? Suggestion to put it to the school community/ parents for input.	
<b>6. President's Report</b> 6.1. Mrs. Williams had requested an automatic baseball throwing machine that costs \$395 from the P&C but as she still had money in her budget, the P&C said no. 6.2. Money handling procedures re-iterated	
<b>7. Principal's Report – as noted</b>	
<b>8. Catering Report</b> 8.1. \$30 average sales on Monday/Friday for icy poles 8.2. Will need to re-order soon	
<b>9. Uniform Committee</b> 9.1. \$1655 in sales since last meeting, better than last year 9.2. \$18412 in the last stock take. 9.3. Alternative uses for the excess black stock in larger sizes still being looked at.	
<b>10. WACSSO Report</b> 10.1. Nothing to report from WACSSO 10.2. Chantelle and Tia noted their experiences at conference as was not as expected.	

<b>11. Safety House Report</b> 11.1. Nothing to report	
<b>12. School Council Report</b> 12.1. The school received School of the Year nomination. 12.2. They are looking into solar panels for the school. They will draft letter from the board to Department of Education to see if it is viable and how much red tape is involved.	
<b>13. Book Club Report</b> 13.1. Nothing to report	
<b>14. General Business</b> 14.1. Thanks from Mr. Dillon to the P&C for money from Fete. 14.2. Book Fair was Aug 30 – Sept 2. We made almost \$5000 and sold over 285 proper reading books. All the teacher's wish list were filled and teachers who did not fill one out will be able to receive some with money from fair 14.3. Art exhibition – will be held on Open night. Each class has done paintings and prizes will be drawn for each class. 14.4. Disco - Michelle has purchased light up watches and P&C agreed to pay \$250 to buy more 14.5. Little Legends Club – if we can get the most amount of new signups before the end of September, we can win \$5000 for the school. 14.6. Grand Cinema movie night fundraiser set for 23 September 14.7. Sci-tech – fundraiser has been booked for 16 September. Budget of \$800 has been Okayed for this event. Pizza will be paid for by cheque? 14.8. Need to clarify Year 6 sausage sizzle for carnival – seems to be some confusion over what is being offered	
<b>15. Next Meeting</b> The next <b>General Meeting</b> will be held: 19 October 2016 at 7.00pm in the staff room	
<b>Meeting Closed: 8.10pm</b>	

Correspondence In				
Date	From	Subject	Passed To	
12 June 2016	Westpac	Canteen account statement #232	Treasurer	
12 June 2016	Westpac	Uniform account statement #226	Treasurer	
12 June 2016	Westpac	General account statement #225	Treasurer	
12 June 2016	Westpac	Deposit Slip Books	Treasurer	
12 June 2016	City of Joondalup	Satisfaction Survey	Michelle Overton	
3 July 2016	Westpac	Term Deposit Statement	Treasurer	
3 July 2016	Westpac	Uniform account statement #227	Treasurer	
3 July 2016	Westpac	Canteen account statement #233	Treasurer	
3 July 2016	Westpac	General account statement #226	Treasurer	
3 July 2016	WACSSO	Certificate of Membership 2016-2017	Treasurer	
5 July 2016	Grand Cinemas	Fundraising Opportunities	Nic Banister	
7 July 2016	Westpac	BED Discrepancy	Treasurer	
7 July 2016	Education Department WA	Education Award Nominations	Foyer	
18 July 2016	WACSSO	State Councilor Nominations	P&C General	
18 July 2016	WACSSO	WACCSO Electorate Changes	P&C General	
25 July 2016	WACSSO	Conference 2 <sup>nd</sup> Attendee Invoice	Treasurer	





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Pursuit of Knowledge and Friendship

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## INDEPENDENT PUBLIC SCHOOL

56 Warburton Avenue PADBURY 6025 T: (08) 9307 5833

Email: [southpadbury.ps@education.wa.edu.au](mailto:southpadbury.ps@education.wa.edu.au)

Website <http://www.southpadburyprimaryschool.wa.edu.au>

### P&C Meeting Wednesday 7 September 2016 Principal's Report

#### **NAPLAN out tomorrow**

All reports have been cross checked and referenced

All reports are correct.

#### **Hygiene**

Hand sanitiser is provided in all student toilets. We have hand sanitiser in all the toilets so the children do not need to use water or paper towels to cleanse their hands. If they need to wash their hands they can use the soap and paper towels in the wet areas. The sanitiser comes out foamy, it's not soap and should be rubbed all over hands and air dried. It is not meant to be washed off. As a staff we are educating the children to do this and would appreciate reinforcement from home.

#### **Athletics**

I'm extremely excited about Friday's event. As you're aware, we run our school based on the principles of a student centred learning environment focusing of the gradual release of responsibility model. The athletics carnival is no exception and you'll notice that the day is lead and run by the students. In this, you will see leadership, cooperation and full participation. You won't see a slick operation where no mistakes are made. It's all a part of our students' holistic learning experience and where it lacks as a spectator event, it makes up for in real life learning.

#### **School Growth**

In 2013 to school had an enrolment of 280 and we'd been through a period of declining enrolments which paralleled a decline in academic outcomes. Since 2013 we've lost our Year 7 cohorts and this has had a dramatic effect on many primary schools enrolments. However, we have reversed this trend and since 2013 our numbers have grown to 350 and we'll be starting next year at 375. This incline has been paralleled by an incline in academic outcomes, and I believe that this is no coincidence. We'll continue to manage this growth carefully and ensure that we pick the best staff to meet the unique needs of our students.

#### **Awards**

Since our last set of staff awards the school has been nominated for a WA Education Award 2016 – WA Primary School of the Year and Mrs Hill has been nominated for WA School Services staff member of the Year Award, which couples her recent Outstanding Administrative Support Officer Award from The WA State School Registrars' Association. Mrs Verna Potter also received an Excellence Award for her achievements as the school's Head Cleaner. All of these awards are as a result of us



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having a high quality staff, outstanding children and the state's most supportive school community.

<b>Treasurer Monthly Report</b> Income and Expense Statement for 4 Aug to 7 Sept Meeting 7th September			
General Account			
	Opening Balance		54,092.52
<b>Income</b>			
	Year 6 T- Shirts	931.00	
	Pizza	1,149.50	
	Book Fair	2,594.00	
	Book Club	158.00	
	Fathers Day Stall	1,794.90	
	Movie Night	1.04	
	<b>Sub Total</b>		6,628.44
<b>Less Expenses</b>			
	Year 6 T- Shirts	925.54	
	WACSSO Ticket	150.00	
	Year 6 Year Books	330.00	
	Pizza	418.50	
	Fathers Day Stall	1,595.90	
	Fete	56.24	
	Jeans for Genes	156.60	
	Donation for Fete	7,000.00	
	Donation for Edudance	3,030.00	
	Westpac Stationery	7.50	
	SPPS Photocopying	102.58	
	P & C Gift Wrap	89.95	
	<b>Sub Total</b>		13,862.81
	<b>Balance</b>		46,858.15
	Bank Statement at 7 Sept		46,858.15
Uniform Account			
	Opening Balance		6588.97
<b>Income</b>			
	Uniform Shop Sales	1,655.00	
	<b>Sub Total</b>		1,655.00
<b>Less Expenses</b>			
	Uniform Supplies	389.99	
	<b>Sub Total</b>		389.99
	<b>Balance</b>		7,853.98
	Bank Statement at <sup>7</sup> 5 Sept		7,853.98
Canteen Account			
	Opening Balance		673.42
<b>Income</b>			
	Canteen Sales	178.50	
	<b>Sub Total</b>		178.50
<b>Less Expenses</b>			
	Canteen Expenses	270.70	
	<b>Sub Total</b>		270.70
	<b>Balance</b>		581.22
	Bank Statement at <sup>7</sup> 5 Sept		581.22



# Treasurer Year to Date Fundraising Report

4 Aug to 7 Sept

	Aug to Sep	Year to date
<b>Year 6 Pizza Days</b>		
Income	1,149.50	4,187.50
Expense	418.50	1,555.41
	<u>731.00</u>	Balance <u>2,632.09</u>
<b>Uniform Shop</b>		
Income	1,655.00	18,527.40
Expense	389.99	15,292.90
	<u>1,265.01</u>	Balance <u>3,234.50</u>
<b>Canteen</b>		
Income	178.50	1,107.25
Expense	270.70	863.54
	<u>- 92.20</u>	Balance <u>243.71</u>
<b>Fathers Day Stall</b>		
Income	1,794.90	1,794.90
Expense	1,595.90	1,595.90
	<u>199.00</u>	Balance <u>199.00</u>
<b>Year 6 T-Shirts</b>		
Income	931.00	931.00
Expense	925.54	925.54
	<u>5.46</u>	Balance <u>5.46</u>
<b>Book Club</b>		
Income	2,752.00	3,948.00
Expense		1,196.00
	<u>2,752.00</u>	Balance <u>2,752.00</u>
<b>Fete</b>		
Income		8,080.55
Expense	56.24	1,316.94
	<u>- 56.24</u>	Balance <u>6,763.61</u>
<b>School Banking</b>		
Income		682.39
Expense		71.54
	<u>-</u>	Balance <u>610.85</u>
<b>Free Dress Day</b>		
Income		156.60
Expense	156.60	156.60
	<u>- 156.60</u>	Balance <u>-</u>



**Art Auction**

Income		-	
Expense		213.95	
		Balance	- 213.95

**Scitech**

Income		-	
Expense		200.00	
		Balance	- 200.00

**Jesters**

Income		-	
Expense		-	
		Balance	-

**Year 6 Year Books**

Income	-	-	
Expense	330.00	330.00	
	- 330.00	Balance	- 330.00

**Movie Night**

Income	1.04	1.04	
Expense	-	-	
		Balance	1.04

**5c Drive**

Income		614.75	
Expense		-	
		Balance	614.75

**Readathon**

Income		1,991.60	
Expense			
		Balance	1,991.60

**Disco**

Income		2,574.90	
Expense		1,283.99	
		Balance	1,290.91

**Mothers Day Stall**

Income		2,184.80	
Expense		1,696.46	
		Balance	488.34

**Yr 6 Sausage Sizzle**

Income		3,509.95	
Expense		1,557.27	
			1,952.68

