



**SOUTH PADBURY  
PRIMARY SCHOOL**  
Pursuit of Knowledge and Friendship

# SOUTH PADBURY PRIMARY SCHOOL

## INDEPENDENT PUBLIC SCHOOL

56 Warburton Avenue PADBURY 6025 T: (08) 9307 5833

Email: [southpadbury.ps@education.wa.edu.au](mailto:southpadbury.ps@education.wa.edu.au)

Website: <http://www.southpadburyprimarieschool.wa.edu.au>

**South Padbury Primary School  
Board Meeting  
15 March 2017  
Staffroom  
3.15pm start**

**PRESENT:**

Mrs Debra Gendle	Parent / Community
Ms Chantelle Martin	Parent / Community / P&C
Ms Tia Tutti	Parent / Community
Mr Jason How	Parent / Community
Mrs Tracy Lamb	Parent/Community
Ms Storm Motohata	Parent / Community
Mr David Knox	South Padbury Primary School (SPPS)
Mrs Elaine Hill	SPPS
Ms Julia Bishop	SPPS
Ms Rulan Whitefoot	SPPS

**APOLOGIES:**

Verne Jones

#	Description	Notes	Actions
1	Welcome	David opened the Meeting, introduced the Board Members and presented a description of the Board composition and role.	Nil
2	Adoption of Previous Minutes	Members accepted that the minutes of the last meeting were a true and proper account of the meeting.	Minutes to be signed and filed. Signed by Jason How.
3	Election of Board Chair	Tia Tutti was nominated as Chair; no other nominations were put forward.	The Board agreed and accepted Tia Tutti be nominated Chair.
4	Terms of Reference	David presented the Terms of Reference – protocols, relationships and functions etc. of the Board.	Nil
5	Code of Conduct - signing	David presented the Code of Conduct – explained expected standards of conduct, representation of the school etc.	Agreed and signed by all members after the meeting, Verne to finalise on his return.
6	Annual School Report	David presented and discussed the Annual School Report.	Agreed and ratified by the School Board.
7	Budget	David went through the 2017 Draft Budget. He explained the make-up, strategies, expectations and protocols of the Financial Management framework within the DOE.	2017 Budget accepted and ratified by the School Board.



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8	Financial Transition 2017-2018	David presented information on the current and expected enrolments. The consequences of staffing along with the dynamics of the school.	Nil
9	Close and Next Meeting	David thanked everyone for their attendance and being a part of the School Board. The meeting closed at 4:00pm	Next meeting Wednesday 24 May 2017 at 3.15pm in the staff room.

Signed:  Principal Date: 24 May 2017

Signed:  Chair Date: 24 May 2017