



**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**

**Minutes of the General Meeting of 21<sup>st</sup> June 2017  
Opened at 7.00pm in the staff room**

ITEMS	ACTION (NAMES)
<p><b>1. Welcome</b>  <b>In attendance:</b> Tia Tutti, Chantelle Martin, Michelle Overton, Tracy Lamb, Jo Pethrick, Darcie Fricker, Sally Satriani, Amanda Duckworth, David Knox, Verne Jones,  <b>Apologies:</b> Shelley Erkelens, Nikki Bannister, Patrea Barradeen, Tracy Lamb, Linley Udy, Nicole Errington, Ciara Hamilton, Kirstie Leigh</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b>            2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 29<sup>th</sup> March 2017 be taken as read and confirmed as a true and accurate record.            Moved:            Second:</p>	
<p><b>3. Business Arising from Previous Minutes</b>            3.1. As there were not enough attendees at the previous meeting to form a quorum the executive committee carried the following items: Faction banners – amount approved for purchase, Movie night date has been accepted, costs for Disco approved</p>	
<p><b>4. Correspondence:</b>            4.1. Correspondence In: Westpac bank statements, Genes for Jeans, Mainroads Children’s Crosswalk Review, Invoice for School Disco expenses, Government Funding Letter, Best Fundraising Ideas, Father’s Day Gifts Brochures, WA Maritime Museum Fundraiser and Excursion Information, Kraft Foods Invoice            4.2. Correspondence Out: None</p>	Chantelle and Michelle to follow up on Kraft Foods Invoice
<p><b>5. Treasurer’s Report – attached</b>            5.1. Funds need to be transferred. \$1000 Canteen and \$6000 Uniform Shop</p>	Approval pending Will be addressed at Executive Committee meeting
<p><b>6. President’s Report</b>            6.1. Successful Disco            6.2. School parking issues need addressing. Council have been contacted and a request for a review needs to come from the school. Chantelle to liaise with David on this.</p>	Chantelle
<p><b>7. Principal’s Report - attached</b></p>	
<p><b>8. Catering Report</b>            8.1. Ice-cream sales going well            8.2. Will continue to email Class Reps re. Canteen Duty            8.3. Monday Ordering will continue as normal</p>	Sally
<p><b>9. Uniform Committee</b>            9.1. Averaging \$800 per week sales            9.2. Price increases need approval – see attached document            9.3. Query about black jackets as more need to be ordered. David did not have a problem with the jackets so hopefully more can be sourced from the supplier for</p>	Approval pending Will be addressed at Executive Committee meeting

<p>this winter.</p>	<p>Darcie to contact supplier</p>
<p><b>10. WACSSO Report</b> – Nothing to report, however queries were made about yearly payments and the annual conference cutoff date.</p>	<p>Tracy to call WACSSO to query both</p>
<p><b>11. Safety House Report</b>  11.1. Chantelle spoke in Kirstie’s absence. Information flyer about a Safety House show for the school. 30 minutes suitable for Juniors. \$300 P &amp; C funded.</p>	<p>Chantelle to follow up with David to see if it fits in with Protective Behaviours</p>
<p><b>12. School Board Report</b>  12.1. Leaver Shirts to be a polo shirt like the teachers’ design. This has been approved and added to the School Dress Code.  12.2. Still more new Library books to be covered. About 2 more days’ worth.  12.3. Mrs. Williams spoke about the Music program as there had been queries about the Music lessons.  12.4. Next meeting 16<sup>th</sup> August</p>	
<p><b>13. General Business</b>  13.1. Code of Conduct for the P &amp; C has been distributed for perusal  13.2. Three pizza days have been requested for next term as Year 6 camp is early in Term 4. The dates suggested: 27/7, 24/8, 21/9. It was raised that 3 pizza days is too many. Two only will be suggested instead – the beginning and end of term  13.3. Thermomix Raffle – only one week to go. Please support, share and promote wherever you can  13.4. Bunnings Sausage Sizzle this Sunday  13.5. Movie Night Friday 30<sup>th</sup> June. Despicable Me 3 at Warwick Cinemas. 4.30pm session time. Being promoted on P &amp; C Facebook page  13.6. Father’s Day Stall – need to start organizing. Chantelle has arranged to sell unsold gifts to another school, so different gifts can be purchased  13.7. Entertainment Books – Great response this year. \$1000 profit made. The App. Option has been popular. People who purchased the book can also download the app, however can’t activate it. (Jo Pethrick)  13.8. Disco – Thankyou to everyone who was involved. A review will be needed later in the year to reassess things like food, timeslots, age groups. Few costings still to come out. Expenses are listed on the Treasure’s report. Great attendance – 116 juniors and 148 seniors. Tickets are not transferrable due to permission form and catering. (Michelle Overton)  13.9. South Padbury Netball Club – Michelle spoke on behalf of Annabelle. There has been extra outlay of funds this year as there is a new team. Items like bags, balls and pumps have needed purchasing. The club have requested a \$500 grant from the P &amp; C.  13.10. Tracy spoke on behalf of Nicky Bannister regarding running a raffle at the Bunnings sausage sizzle this weekend. It was discussed that any raffle held off school premises requires a permit and ample notice must be given.  13.11. Little Legends RAC Road Safety online program. (Tia)  13.12. Michelle raised the issue of fundraising and the importance of following the appropriate protocols. If it is not done properly we are not covered by WACSSO. She is putting together a folder of information and there is a very detailed checklist of all the steps to be followed when organizing a fundraiser.</p>	<p>Approval pending  Will be addressed at Executive Committee meeting</p> <p>Approval pending  Will be addressed at Executive Committee meeting</p> <p>Promote on Facebook</p>
<p><b>14. Next Meeting</b>  The next <b>General Meeting</b> will be held: Wednesday 9<sup>th</sup> August 2017 at 7.00pm in the staff room</p>	
<p><b>Meeting Closed:</b> 7:58pm</p>	

Principal's Report

P&C Meeting

Wednesday 21 June 2017

### **Cross Country**

Congratulations to all of our students on their participation in today's cross country event. I was well organised, well run and the students' effort was exceptional.

### **Enrolments**

We continue to have strong enrolments across the board and in most areas are filled to capacity. Kindergarten enrolments are now open and we'll cap the numbers for two kindy classes in 2018.

### **Edu-Dance**

Term 3 of 2017 will see us again participate in the Edu-Dance performance program. Last year I was amazed and impressed with the high quality of performance delivered by each and every one of our students. Programs such as this are only as good as the engagement, enthusiasm and energy of the students, and in this, the performance was as good as any I've ever seen. I thank and commend our P&C for their generous sponsorship of the program and know that it will once again be a worthwhile and successful program.

### **Semester 1 Review**

We're presently conducting a review of Semester 1 2017 in regards to our progress against our school plans. I'm confident that we are on course to deliver the educational outcomes that we set about achieving at the start of the year. All classes are meeting the requirements of all plans, and the foundations have been laid for a successful second half of the 2017 academic year. There will be changes to our staffing profile in term 4 2017 due to the pregnancies of Kayla Butterly and Charlie Cuff.

### **Boot Camp**

I've really enjoyed this initiative and look forward to its continuation throughout the second half of the year. I thank and commend all teachers, parents and students involved in what is a really rigorous physical exercise. Miss Whitefoot has made an especially valuable contribution as our most skilled fitness instructor, and we all appreciate the level expertise she brings to our Wednesday sessions.

### **Lightning Carnival**

On Friday 23 June 2017 the school will again participate in the Whitfords Sports Lightning Carnival at the Kingsway Sports complex. We'll field 4 netball teams, 2 soccer teams, 2 softcrosse teams and 1 AFL team.

David Knox

PRINCIPAL

21 June 2016

