



**SOUTH PADBURY PRIMARY SCHOOL  
P & C ASSOCIATION (INC.)**

**Minutes of the P&C Meeting of 19<sup>th</sup> October 2016  
Opened at 7.02 pm in the staff room**

ITEMS	ACTION (NAMES)
<p><b>1. Welcome</b>  <b>In attendance:</b> Shelley Erkelens, Tia Tutti, Darcie Fricker, Sandy How, Nicole Errington, Liv Levinson, Paul Harris, David Knox, Verne Jones, Sam Granland, Chantelle Martin, Nicole Banister, Mischa Taylor, Ciara Hamilton, Jo Pethrick  <b>Apologies:</b> Harrison Adams, Rebekah Watts, Luanne Bernhardt, Michelle Overton, Kylie Pollard, Ainslie McKeone, Kirstie Leigh</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b>            2.1. <b>Resolution:</b> That the minutes of the previous General Meeting of South Padbury Primary School P&amp;C Association on 7<sup>th</sup> September 2016 be taken as read and confirmed as a true and accurate record.            Moved: Ciara Hamilton      Second: Tia Tutti</p>	
<p><b>3. Business Arising from Previous Minutes</b>            3.1. None</p>	
<p><b>4. Correspondence:</b>            4.1. Correspondence In:                  Attached            4.2. Correspondence Out:                  None</p>	
<p><b>5. Treasurer's Report – attached</b>            5.1. Lots of money in from Term 3 activities            5.2. Some funds in bank account are from Year 6 activities            5.3. Book fair and Read-a-thon money still to be spent</p>	
<p><b>6. President's Report</b>            6.1. Lots of fundraising activities in Term 3, thank you to all involved            6.2. Term 4 Disco to be held on 25<sup>th</sup> November 2016</p>	
<p><b>7. Principal's Report - attached</b></p>	
<p><b>8. Catering Report</b>            8.1. Ice cream sales slow this term so far, averaging \$20 / week            8.2. The colour of the birthday vouchers will be changed for 2017            8.3. Question raised regarding a microwave for student use. It is not something that will be made available as an option.</p>	
<p><b>9. Uniform Committee</b>            9.1. \$1444 in sales since the last meeting – predominantly faction shirts for the recent carnival            9.2. Darcie has obtained 3 quotes for flag signage for the uniform shop.  <b>Resolution:</b> \$164.15 be approved for the purchase of a uniform shop signage flag.  <span style="float: right;"><b>Carried</b></span></p>	

<p><b>10. WACSSO Report</b> Nothing to report</p>	
<p><b>11. Safety House Report</b> Nothing to report</p>	
<p><b>12. School Council Report</b> 12.1. The next meeting held will be an open meeting</p>	
<p><b>13. Book Club Report</b> Nothing to report</p>	
<p><b>14. General Business</b></p> <p>14.1. Year 6's request use of P&amp;C BBQ for Interschool Carnival <b>Resolution:</b> BBQ to be made available for Year 6 use during the Interschool Carnival <b>Carried</b></p> <p>14.2. Electronic sign – Confirmed intention to purchase a sign for the school as fundraising income has previously been allocated to this purchase. Quotes will be obtained for non-electronic options to compare the pricing of each.</p> <p>14.3. Request for new trestle tables for general use <b>Resolution:</b> \$200.00 be approved for the purchase of trestle tables up to that amount <b>Carried</b></p> <p>14.4. P&amp;C shed clean up – Chantelle to book a date for this. Items in the shed need to be claimed prior to this date if wanting to keep. Will investigate if the council will provide a skip bin for unwanted items</p> <p>14.5. Discussion was held regarding ideas for spending P&amp;C funds. The following ideas were proposed:</p> <ul style="list-style-type: none"> <li>• Faction banner</li> <li>• E Library</li> <li>• Time keeping system for sports days</li> <li>• Tiered seating for assembly area</li> <li>• Aquaponics system</li> <li>• Chickens</li> <li>• Sports uniforms – the school will be supplying AFL uniforms in 2017</li> <li>• Nature play area</li> <li>• Kindy / PP – mud kitchen, music wall, more in class resources – David indicated that the school may be able to provide some funding for this</li> <li>• Community garden</li> <li>• Artist in residence</li> <li>• Drama teacher</li> <li>• Cooking program / Nutrition program</li> <li>• Tech workshops</li> <li>• Musical instruments</li> <li>• Board games for library</li> <li>• Listening post</li> <li>• Community noticeboard – this may be able to be set up on Facebook</li> </ul> <p>David will take these suggestions and gather feedback from teachers. Enrichment programs must fit around the core business of the school and ideally be incorporated into existing curriculum</p> <p>14.6. Request for contribution by P&amp;C to the Year 6 fund <b>Resolution:</b> \$1000.00 be approved to donate to Year 6's</p>	

<p style="text-align: right;"><b>Carried</b></p> <p>14.7. Excess artwork from term 3 fundraiser to be taken off frames and returned to the student via their teacher</p> <p>14.8. Canteen Manager – Chantelle to investigate costing options for paid part time position</p>	
<p><b>15. Next Meeting</b> The next <b>General Meeting</b> will be held: 16 November 2016 at 7.00pm in the staff room</p> <p><b>Final Meeting</b> for 2016 will be held on 7 December 2016 at 7.00pm in the staff room</p>	
<p><b>Meeting Closed: 8.25pm</b></p>	

<b>Correspondence In</b>			
<b>Date</b>	<b>From</b>	<b>Subject</b>	<b>Passed To</b>
2 May 2016	Westpac	General Account Statement # 224	Treasurer
2 May 2016	Westpac	Canteen Account Statement # 231	Treasurer
2 May 2016	Westpac	Uniform Account Statement # 225	Treasurer
2 May 2016	Pedestrian Council of Australia	Safely Walk to School Day pack	Tia Tutti
2 May 2016	ASG	NEiTA	Foyer
2 May 2016	WACSSO	State Council Nominations	P&C General
18 May 2016	Westpac	BED Discrepancy	Treasurer
2 May 2016	WACSSO	Affiliation Fees / Insurances	Treasurer