



**SOUTH PADBURY PRIMARY SCHOOL
P & C ASSOCIATION (INC.)**

**Minutes of the Annual General Meeting of 10th February 2016
Opened at 7.05pm in the staff room**

ITEMS	ACTION (NAMES)
<p>1. Welcome In attendance: Skye Walsh, Ciara Hamilton, Kylie Pollard, Darcie Fricker, Kimberley Goh, Jason How, Sandy How, Rozlyn Ezzy, Amanda Duckworth, David Knox, Ainslie McKeone, Marisha Kemp, Jo Pethrick, Kirstie Blyth, Tia Tutti, Chantelle Martin, Mischa Taylor, Liv Levinson, Michelle Overton, Harrison Adams, Melinda Whiteside, Shelley Erkelens Apologies: Luanne Bernhardt, Rebekah Watts, Liz Ball, Donna Pinniger, Karen McGrath, Kirstie Leigh</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1. Resolution: That the minutes of the previous General Meeting of South Padbury Primary School P&C Association on 2nd December 2015 be taken as read and confirmed as a true and accurate record. Moved: Michelle Overton Second: Chantelle Martin</p>	
<p>3. Business Arising from Previous Minutes</p>	
<p>4. Correspondence: 4.1. Correspondence In: Attached 4.2. Correspondence Out: None</p>	
<p>5. Treasurer's Report – attached 5.1. Auditors report completed 5.2. Option to close canteen account</p>	To be discussed at next meeting
<p>6. President's Report 6.1. Melinda will continue to be available to assist new president in 2016</p>	
<p>7. Principal's Report - attached</p>	
<p>8. Catering Report 8.1. Class roster for terms 1 and 2 completed 8.2. Class reps to provide name and contact number of each person rostered to help 8.3. App reminder that ice cream sales are on Monday and Friday and cost 50c</p>	
<p>9. Uniform Committee 9.1. Good sales at start of term 9.2. T-shirts are now in stock after supply delay 9.3. Faction shirts not yet available</p>	
<p>10. WACSSO Report 10.1. Office bearers training is available</p>	

<p>11. Safety House Report Nothing to report</p>	
<p>12. School Council Report Nothing to report</p>	
<p>13. Book Club Report 13.1. First catalogue has gone out for 2016 13.2. 2 catalogues will be issued each term 13.3. Funds available for teacher purchases</p>	
<p>14. General Business 14.1. A risk assessment must be considered for all fundraising events 14.2. Inappropriate use of disabled parking bay has been observed. May need to monitor car parks if this continues to be an issue 14.3. Funds required for purchases for Mother’s Day stall. Resolution: The P&C will make \$1000.00 available for Mother’s Day stall purchases Carried 14.4. Class reps to forward their contact details to the P&C email. New president to email all class reps some info to assist in their role 14.5. Read-a-thon date change. Will now be held WC 14 -03-2016</p>	
<p>15. Election of Office Bearers: President: Chantelle Martin Vice President: Rebekah Watts (acceptance to be confirmed) Secretary: Shelley Erkelens Treasurer: Michelle Overton (caretaker role) Executive Committee: 1. Jo Pethrick 2. Michelle Overton 3. Sandy How 4. Tia Tutti WACSSO Representative: Shelley Erkelens Uniform Coordinator: Darcie Fricker (final year) Uniform Committee: Sam Granland and Annette O’Regan Canteen Coordinator: Mischa Taylor Canteen Committee: Chantelle Martin Safety House Coordinator: Kirstie Leigh Book Club Coordinator: Kylie Pollard</p>	<p>Request for nominations for treasure position to be placed on newsletter and on app. Nominations will be voted on at next meeting</p> <p>Request for nominations for 2017 uniform coordinator to be done in semester 2</p>
<p>16. Next Meeting The next General Meeting will be held: Wednesday 9th March 2016 at 7.00pm in the staff room</p>	
<p>Meeting Closed: 8.05 pm</p>	



SOUTH PADBURY
PRIMARY SCHOOL
Pursuit of Knowledge and Friendship

SOUTH PADBURY PRIMARY SCHOOL

INDEPENDENT PUBLIC SCHOOL

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South Padbury P&C

Wednesday 10 February 2016

AGM

Principal's Report

2016

Welcome back to school for the 2016 academic year. Before beginning a new year it has been an important process to review the year past – 2015. In this I have produced the 2015 Annual report which I will present to the board for ratification, after-which I will publish on www.schoolsonline.wa.edu.au and the school's website at www.southpadburyps.wa.edu.au.

Embedded in the report are our prescribed success indicators (PSI) being student engagement, behaviour, NAPLAN with a focus on value added data, attendance, parent and teacher satisfaction, facilities and finance. In summary, I'm pleased to report that all PSI's were not only met, but exceeded.

I'm also pleased to report that on the whole, we've started 2016 as we finished 2015, with energy, enthusiasm and positivity.

Staffing

We continue to grow, evolve and change to meet the constantly changing needs of our students within each developmental domain. Joining our formidable teaching team is Mrs Fiona Gray, Mrs Sumaya Race, Miss Julia Bishop, Mrs Cathy Knox, and Mr Mark Barnett.

Mrs Jill Ridout's role has been expanded to encompass both Indonesian and Year 5 Literacy and Numeracy support. All new teachers underwent a rigorous selection process involving 300 applicants and the process identified these teachers as possessing the required skills and competencies to be successful teachers at South Padbury PS.

I look forward to our school community reaping the rewards that these teachers will bring our school. Quality teaching is the sole focus in our merit select processes and as time goes by, the rationale for these staffing decisions will become apparent to all.

Communication

We've invested in a new APP and website, both provided through TIQBIZ. The website is presented in a professional, commercial manner and ease of use and accessibility was our main criteria to the web designers and developers. I'm determined that our quest to become a paperless office continues, as the app and the website provide us with a targeted, immediate and efficient communication protocol. Hard copy notes are notoriously unreliable with children delivering them home, and I am determined to phase these out as much as is practicable.

Swimming

The first two weeks has been a busy time for me with Year 5 and 6 beach swimming lessons underway. Given that Mr Jones is on Defence Force Leave and Mr Smith is on Sick Leave, I've been attending each and every lesson, as providing a male teacher is a legal requirement. I'm pleased to report that the lessons have been an outstanding success, with our students demonstrating impeccable behaviour and engagement in the lessons at all times.

Bring Your Own Device

Next year our school will have a BYOD program in place in one way, shape or form. We are forming a working party to steer us through the process with parents and staff both represented. Thursady afternoon is our first meeting at 3.15 in the staffroom. Invitations were sent out via the APP.

Correspondence In

Date	From	Subject	Passed To
1 Feb 2016	Westpac	General account statement #220	Treasurer
1 Feb 2016	Westpac	Uniform account statement #221	Treasurer
1 Feb 2016	Westpac	Canteen account statement #227	Treasurer
8 Feb 2016	Westpac	Canteen account statement #228	Treasurer
8 Feb 2016	Westpac	Uniform account statement #222	Treasurer
8 Feb 2016	Westpac	General account statement #221	Treasurer