



## CONFIDENTIAL DECLARATION

**For persons requiring access to schools who are not employees of the Department of Education and Training.**

**Please read carefully and tick one of the boxes below.**

|            |                                                                                                                                            |  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>(1)</b> | I declare that I <b><u>do not have</u></b> any convictions, circumstances or reasons that might preclude my working with or near children. |  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|

**or**

|            |                                                                                                                                                                                                                                                                                                                      |  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>(2)</b> | I declare that I <b><u>do have</u></b> convictions, circumstances or reasons that might preclude my working with or near children. The nature of these convictions, circumstances or reasons is outlined below.<br><br>_____<br>_____<br>_____<br>_____<br><br>(Please attach a separate sheet of paper if required) |  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

I certify the accuracy of the above information. I am aware that I may be required to provide a criminal record clearance if it is considered necessary to verify the information provided.

Your Name \_\_\_\_\_ Relationship to child(ren) \_\_\_\_\_  
(PLEASE PRINT CLEARLY)

Children's Names and TA: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company: (if relevant) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Purpose of Visit: \_\_\_\_\_

**N.B YOU MUST COMPLETE THIS FORM TO ENABLE YOU TO HELP IN ANY CAPACITY WITHIN THE SCHOOL INCLUDING MORNING READING WITHIN THE CLASSROOMS.**



## INFORMATION ABOUT THIS CONFIDENTIAL DECLARATION FORM

### WHAT THE FORM IS ABOUT

In 1997 the then Education Department joined other Australian States to implement the ***National Strategy in Schools for the Prevention of Paedophilia and Other Forms of Child Abuse***. The CONFIDENTIAL DECLARATION form is designed to help with this strategy.

The CONFIDENTIAL DECLARATION form is for persons who are **not** Department of Education employees, but who do require access to a school e.g. tradespeople carrying out repairs, visiting artists, circus acts, religious instructors, etc.

*By completing this form you will help the Department ensure that Western Australian schools are safe places for our children.*

### CONFIDENTIALITY

Please be assured that unless statutory obligations require otherwise, the information on the completed form will not be used without your consent for any purpose other than in relation to your entry onto the school premises.

The completed form will be treated with the utmost confidentiality at all times.

Thank you for taking the time to read this information.

*\*Note for Troupes, artists, musicians, circus acts, etc who visit many schools.*

*If you visit many schools, for example if you are a visiting theatre act, then you may register with the Department of Education by contacting the Screening Policy Officer on 08 9264 4391. This will enable you to move from school to school without having to complete the CONFIDENTIAL DECLARATION form each time.*

**NB: YOU MUST COMPLETE THIS FORM TO ENABLE YOU TO HELP IN ANY CAPACITY WITHIN THE SCHOOL INCLUDING MORNING READING WITHIN THE CLASSROOMS. Parents, along with other volunteers, are required, as per Department of Education Policy, to complete a "Confidential Declaration" form if assisting with students.**

**These declarations must be updated annually. Please complete the attached "Confidential Declaration" and return to the class teacher.**